

**NEW JERSEY STATE POLICE  
Firearms Investigation Unit**



**Firearms Applicant  
Investigation Guide**

Rev. 03/09



## State of New Jersey

DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF STATE POLICE  
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CHRISTINE TODD WHITMAN  
*Governor*

September 20, 2000

Dear Member of the Law-Enforcement Community:

We are pleased to provide you and your agency with an updated Firearms Guidebook. This guide was prepared by the New Jersey State Police Firearms Investigation Unit to help ensure that firearm regulations in New Jersey are enforced in a standardized manner. The guidebook covers every aspect of the firearms' application process, clarifies background investigations, and introduces a uniform report for recording the findings of the investigator. This guide also details the qualifications and procedures necessary for a retired police officer to obtain a Retired Law Enforcement Officer Permit to Carry a Handgun.

We strongly encourage you to use the guidebook frequently and to encourage your fellow officers to utilize it as well. We believe that any questions regarding the firearms' application process are answered clearly and concisely in the reference material.

As members of New Jersey's law-enforcement community, we have a direct responsibility to ensure that the state's firearms laws are enforced in a uniform and judicious manner. To this end, we hope that this guidebook will enhance your own agency's efforts in this most important area.

If you have any questions that are not answered in the guidebook, or any other concerns or comments, please do not hesitate to contact a member of the Firearms Investigations Unit at 609-882-2000, extension 2664.

FOR COLONEL CARSON J. DUNBAR, JR.  
SUPERINTENDENT

Sincerely,

Vincent Modarelli  
Lieutenant Colonel  
Deputy Superintendent of Investigations





# Forward

## FORWARD

This guide was prepared and distributed by the New Jersey State Police Firearms Investigation Unit, State Regulatory Bureau, Special and Technical Services Section. It is intended to serve as a statewide guide, making uniform the processing and investigating of firearm applicants. Members of the Division of State Police are required to follow all procedures contained herein. Members of the Division of State Police and municipal police agencies are to thoroughly review this guide and to adopt these procedures for processing firearm applicants.

New Jersey Statutes (NJSA 2C: 58-3 et. seq.) are the foundation for firearm applicant investigation. These statutes are reinforced by the New Jersey Administrative Code (NJAC 13:54-1 et. seq.) Authority is vested in the Superintendent of State Police and the Chief of Police of an organized, full-time police department to investigate firearm applicants and to issue or deny issuance of permits. The conditions that firearm applicants must meet are outlined in NJSA 2C: 58-3c.

This guide will discuss and review the procedures for investigating persons who make application for Firearms Purchaser Identification Cards, Permit to Purchase a Handgun & Form of Register, and Permit to Carry a Handgun. It will clarify many of the misunderstandings associated with the background investigation process. It will also introduce a uniform report employed for recording the findings of the investigator.

Contained within are samples of forms used to process and investigate firearm applicants. These forms are available to any full-time police department. Please check the section at the end of this guide for the location of the State Police laboratory where your agency may obtain any needed forms.

Both the form and fee schedule in this guide are based on New Jersey law and the Administrative Code. Police departments and municipalities should be aware that NJSA 2C: 58-3f states, in part, that, "There shall be no conditions or requirements added to the form or content of the application, or required by the licensing authority for the issuance of a permit or identification card, other than those that are specifically set forth in this chapter." Therefore, applicants cannot be required to submit resumes, photographs (other than for permits to carry), diagrams of their residence(s), or any other information not stipulated by law or code. Applicants cannot be required to complete additional forms, not directly stipulated by law or code. Neither can they be required to pay processing fees, separate fees for the collection of fingerprints, fees to process the Mental Health Records Search form, or any other fees.

Finally, this guide will review the qualifications and procedures for a retired police officer to obtain a Retired Law Enforcement Officer Permit to Carry a Handgun.



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# General Information

## General Information

### Applications:

1. Applications for a Firearms Purchaser Identification Card, or Permit to Purchase a Handgun (STS 33) may be obtained and filed at the applicant's local police department. Applicants who reside in a municipality without a full-time municipal police department obtain and file their applications at their local State Police station. Applicants who reside outside of New Jersey may make application (Firearms Purchaser Identification Card and Permit to Carry a Handgun ONLY) at the State Police station (except toll road stations) located geographically closest to where they reside.
2. Applications for Permit to Carry a Handgun (SP 642) are obtained in the same manner as stated above. Employees of armored car companies and individuals who reside outside of New Jersey, **are required by law to make application for carry permits with the State Police.**
3. Applicants for Wholesale and Retail Firearms Dealers Licenses are required to file their applications for such licenses with the State Police. They should be directed to contact the Firearms Investigation Unit at Division Headquarters.
4. Applicants for a Duplicate Firearms Purchaser Identification Card (STS-3) may obtain and file applications at their local police department. Applicants who reside in a municipality without an organized full-time police department, or who reside outside of New Jersey, may obtain and file their application at the State Police station serving their area. (Out of state applicants will utilize the State Police station geographically closest to their residence.)
5. The applicant shall personally complete the application forms.
6. Investigators should check applications and all forms attached thereto for completeness at the time of submission.
7. The investigator should confirm the applicant's identification to his or her satisfaction.
8. Applicants should be made aware of the 'disabilities' as outlined in NJSA 2C: 58-3c that preclude them from obtaining a firearm permit.
9. Applicants should be advised that falsification of any information on an application or related document is a crime of the third degree under NJSA 2C: 39-10c.
10. Eligible retiring police officers may obtain applications for their permits to carry at any State Police station. Renewal applications must be filed yearly and are available at any State Police station.
11. Retired officers are reminded that they must submit semi-annual training records (qualifications) to the Firearms Investigation Unit to maintain the validity of their permit to carry.

12. An application for a Retired Police Officers Permit to Carry must be filed with the Division of State Police **not later than six months after the officer's effective retirement (2C: 39-6L1).**

**Investigation:**



**Questions?**

Please consult the F.A.Q. section of this guide. If the question is not answered contact the:

New Jersey State Police  
Firearms Investigation Unit  
P.O. Box 7068  
West Trenton, NJ 08628-0068

Voice: 609-882-2000 ext. 6619 \*Unit Supervisor  
2555 \*Assistant Unit Supervisor  
6612 \*N.I.C.S. (National Instant Check) liaison  
6617 \*Special Investigation Squad supervisor  
6618 \*Retired Police Officer Line  
2063 \*Retired Police Officer Line

Fax: 609-406-9826 (Direct Line)



# Firearms ID Cards

## Firearms Purchaser Identification Card

For Rifles (including Black Powder & BB or Pellet) and Shotguns

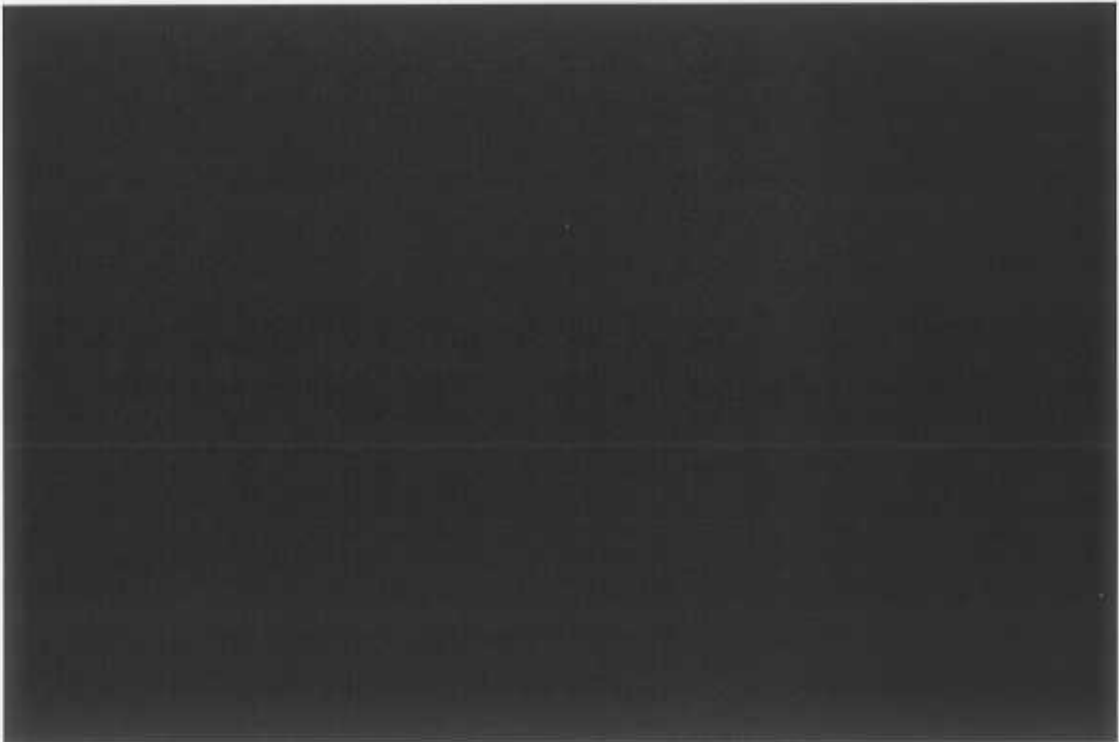
### Applicant:

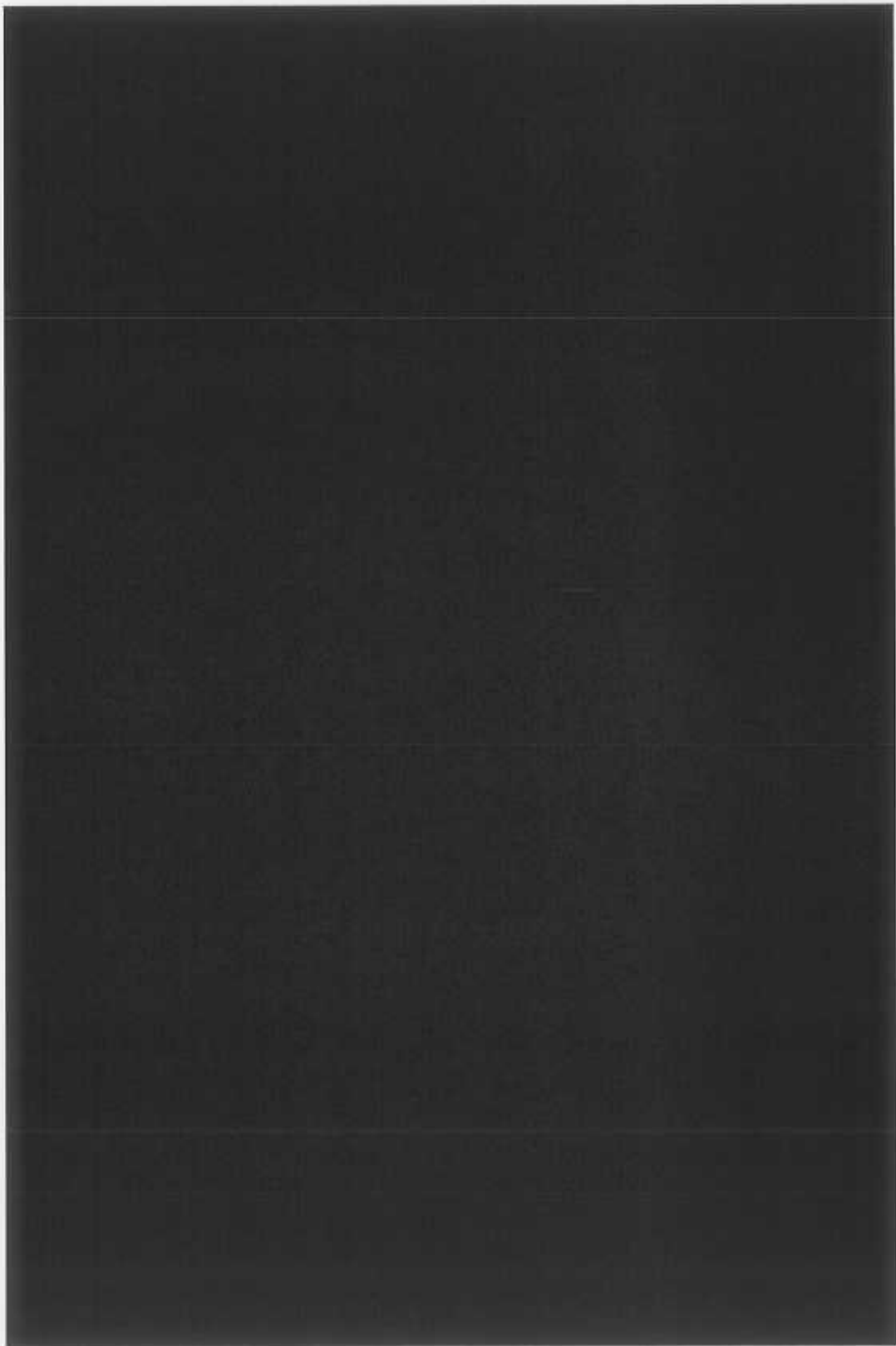
1. Must be at least eighteen years of age.
2. Must be of good character and of good repute in the community in which he or she lives.
3. Can never have been convicted of a **crime** of the first, second, third or fourth degree in this state, or the equivalent in another state or jurisdiction, that has not been expunged or sealed.
4. Must not be a drug dependent person as defined in section 2 of P.L. 1970, c.226 (C.24: 21-2).
5. Must not be currently confined for a mental disorder to a hospital, mental institution or sanitarium.
6. Must not be a habitual drunkard.
7. Cannot suffer from a physical defect or disease that would make it unsafe for him or her to handle firearms.
8. Can never have been confined for a mental disorder.
9. Cannot be an alcoholic.
10. Persons who do not meet the requirements of items seven, eight and nine above are ineligible to obtain a Firearms Purchaser Identification Card unless such person produces a certificate of a medical doctor or psychiatrist licensed in New Jersey, or other satisfactory proof, that he or she is no longer suffering from that particular disability in such a manner that would interfere with or handicap him or her in the handling of firearms.
11. Must not knowingly falsify any information on the application form or any other required document.
12. Must not be subject to a court order issued pursuant to section 13 of P.L. 1991, c.261 (C.2C: 25-29) prohibiting the applicant from possessing any firearm.
13. Must not be a person where the issuance of such permit would not be in the interest of the public health, safety or welfare.

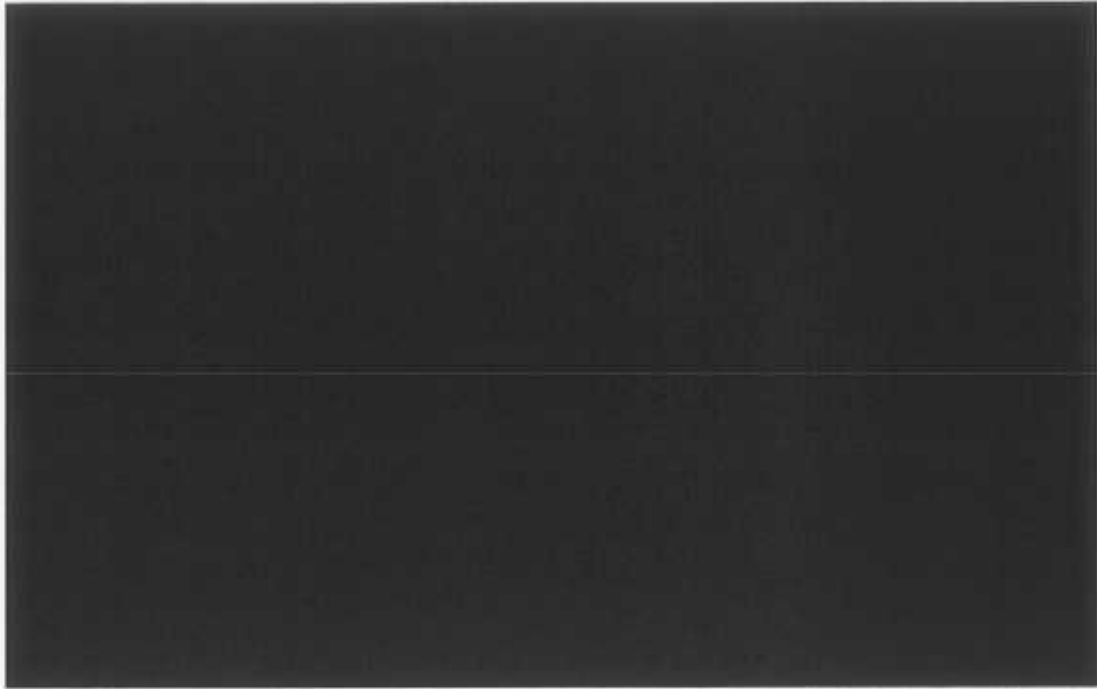
**Application Process:**

1. The applicant needs to complete the application (STS-33) in its entirety and submit the appropriate fee.
2. The applicant needs to complete Part One of the 'Consent for Mental Health Records Search' (SP-66) form. The applicant should sign and date this form in the presence of the investigating officer, or other enlisted (sworn) officer if the investigating officer is not present. The officer receiving the form should sign it in the space provided for "Witness" and provide the department's information on the appropriate line. State Police personnel will list their assigned station.
3. If the applicant has not previously applied with your agency for a handgun purchase permit, then the applicant is to be fingerprinted by your department on both a state applicant fingerprint card (SBI-19) and a federal applicant fingerprint card (FD-258), and submit the appropriate fee.
4. If the applicant has been previously issued a handgun purchase permit by your department, **AND** has a valid SBI (State Bureau of Identification) number, by statute this applicant need not be fingerprinted again. The applicant is to complete and submit a "Request for Criminal History Record Information for a Non-Criminal Justice Purpose" form (SBI-212A), and submit the appropriate fee.
5. If the applicant has been previously issued a handgun purchase permit by another police department in New Jersey, provides satisfactory proof of identity, **AND** has a valid SBI number, the applicant should submit an SBI-212A form with the appropriate fee. Again, this applicant need not be fingerprinted again.

**Investigation of the Applicant:**







**Issuance of the Firearms Purchaser Identification Card:**

1. Complete the information required on the Firearms Purchaser Identification Card and accurately record the SBI number on the card. \* Past practice allowed municipal departments to record a number on the Firearms Purchaser Identification Card other than the SBI number when the applicant's fingerprints were unclassifiable by the SBI. This is not an accepted practice any longer. The applicant's SBI number must appear on the Firearms Purchaser Identification Card. If the prints are unclassifiable by the SBI, contact the SBI in order to resolve the problem. If you are aware of anyone in your community who does not have his or her SBI number on the Firearms Purchaser Identification Card, encourage him or her to update the card. Firearms Purchaser Identification Cards without valid SBI numbers on them will be voided.
2. Have the Chief of Police sign the Firearms Purchaser Identification Card. If your agency presently does not have a Chief, then the highest-ranking officer is to sign the card. Departments with a public safety director are to have the highest-ranking sworn police officer sign the card.
3. Firearms Purchaser Identification Cards issued by the Division of State Police will be processed at the Firearms Investigation Unit. They will be returned to the investigating station for delivery to the applicant.
4. Contact the applicant to pick up the card. Have the applicant place his or her right index fingerprint on the Firearms Purchaser Identification Card and sign it in the presence of a police officer.

### **Denying issuance of a Firearms Purchaser Identification Card:**

1. If your background investigation revealed that the applicant is subject to any of the disabilities as set forth under NJSA 2C: 58-3c, you **must deny** the issuance of the Firearms Purchaser Identification Card.
2. Have your Chief of Police, or highest-ranking officer as the case may be, indicate on the application that it is denied and the reason for the denial.
3. Notify the applicant by registered mail that their application for a Firearms Purchaser Identification Card was denied and the reason for the denial.
4. Indicate in your letter that, by statute (2C: 58-3d), he or she has thirty days to appeal the denial by writing to the Superior Court in the County in which they reside requesting a hearing on the denial.
5. Also advise them that they must notify you in writing if they appeal the denial to the court.
6. Save the return on the registered letter as proof the letter was received.

### **Retention of Applications & Support Documents:**

(State Police)

1. The Firearms Investigation Unit shall computerize and microfilm the original copy of the application and investigation report.
2. Stations shall maintain the yellow copy of the application and investigation report and any other ledgers or records associated with the Firearm Application. Master Name Index Cards will be maintained according to the appropriate S.O.P.

(Municipal Police)

3. Municipal departments are encouraged to maintain copies of the application and investigation report, as well as any support documents. This will aid in future investigations of the same applicant, ~~often~~ alleviating the need to clear missing dispositions repeatedly.

### **Disposition:**

(State Police)

1. Forward the following forms by interoffice mail to the Firearms Investigation Unit within ten working days, from the date the application is accepted at the station.
  - a. Original Application (STS-33)
  - b. Consent for Mental Health Records Search (SP-66)
  - c. Original Investigation Report (SP-407 & 407a)
  - d. Appropriate Fees. (see Fee Schedule)

2. Forward the applicant's fingerprints or 212a form and corresponding fees immediately upon receipt to the SBI (see schedule attachment).

(Municipal Police)

1. Upon completion of the investigation and issuance or denial of the Firearms Purchaser Identification Card, forward the following form to the New Jersey State Police Firearms Investigation Unit.
  - a. Original Application (STS-33)
2. Forward the applicant's fingerprints or SBI-212A form and corresponding fees immediately upon receipt to the SBI (see schedule attachment).

If the Firearms Purchaser Identification Card was denied by your agency, do not forward the STS-33 form until all court action has been completed, or until more than thirty days has elapsed from the time you notified the applicant of his or her denial. *If the denial was upheld in court, or if the denial is overturned, forward a copy of the court order along with the original application.*



# Permit to Purchase

## Permit to Purchase a Handgun & Form of Register

(For Handguns & Handgun Frames)

### Applicant:

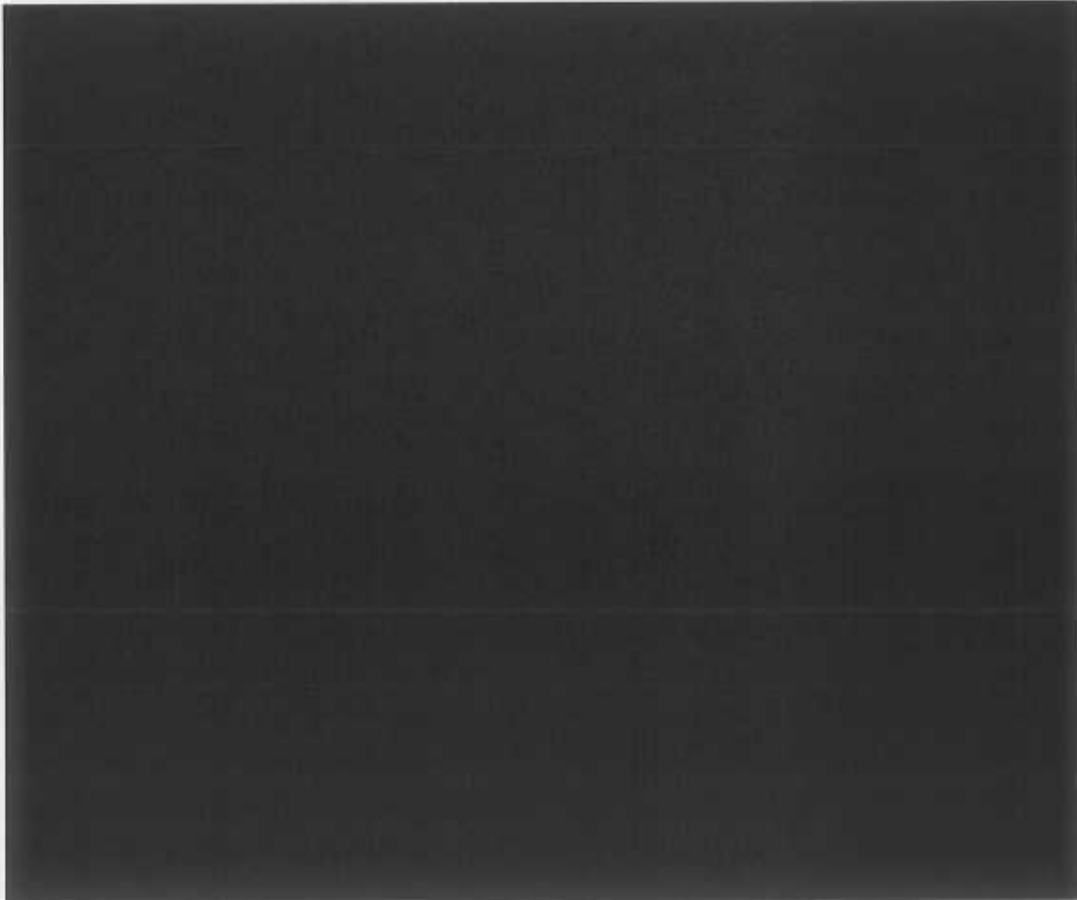
1. Must be at least twenty-one years of age.
2. Must be of good character and of good repute in the community in which he or she lives.
3. Can never have been convicted of a **crime** of the first, second, third or fourth degree in this state, or the equivalent in another state or jurisdiction, that has not been expunged or sealed.
4. Must not be a drug dependent person as defined in section 2 of P.L. 1970, c.226 (C.24: 21-2).
5. Must not be currently confined for a mental disorder to a hospital, mental institution or sanitarium.
6. Must not be a habitual drunkard.
7. Cannot suffer from a physical defect or disease that would make it unsafe for him or her to handle firearms.
8. Can never have been confined for a mental disorder.
9. Cannot be an alcoholic.
10. Persons who do not meet the requirements of items seven, eight and nine above are ineligible to obtain a Permit to Purchase a Handgun unless such person produces a certificate of a medical doctor or psychiatrist licensed in New Jersey, or other satisfactory proof, that he or she is no longer suffering from that particular disability in such a manner that would interfere with or handicap him or her in the handling of firearms.
11. Must not knowingly falsify any information on the application form or any other required document.
12. Must not be subject to a court order issued pursuant to section 13 of P.L. 1991, c.261 (C.2C: 25-29) prohibiting the applicant from possessing any firearm.
13. Must not be a person where the issuance of such permit would not be in the interest of the public health, safety or welfare.

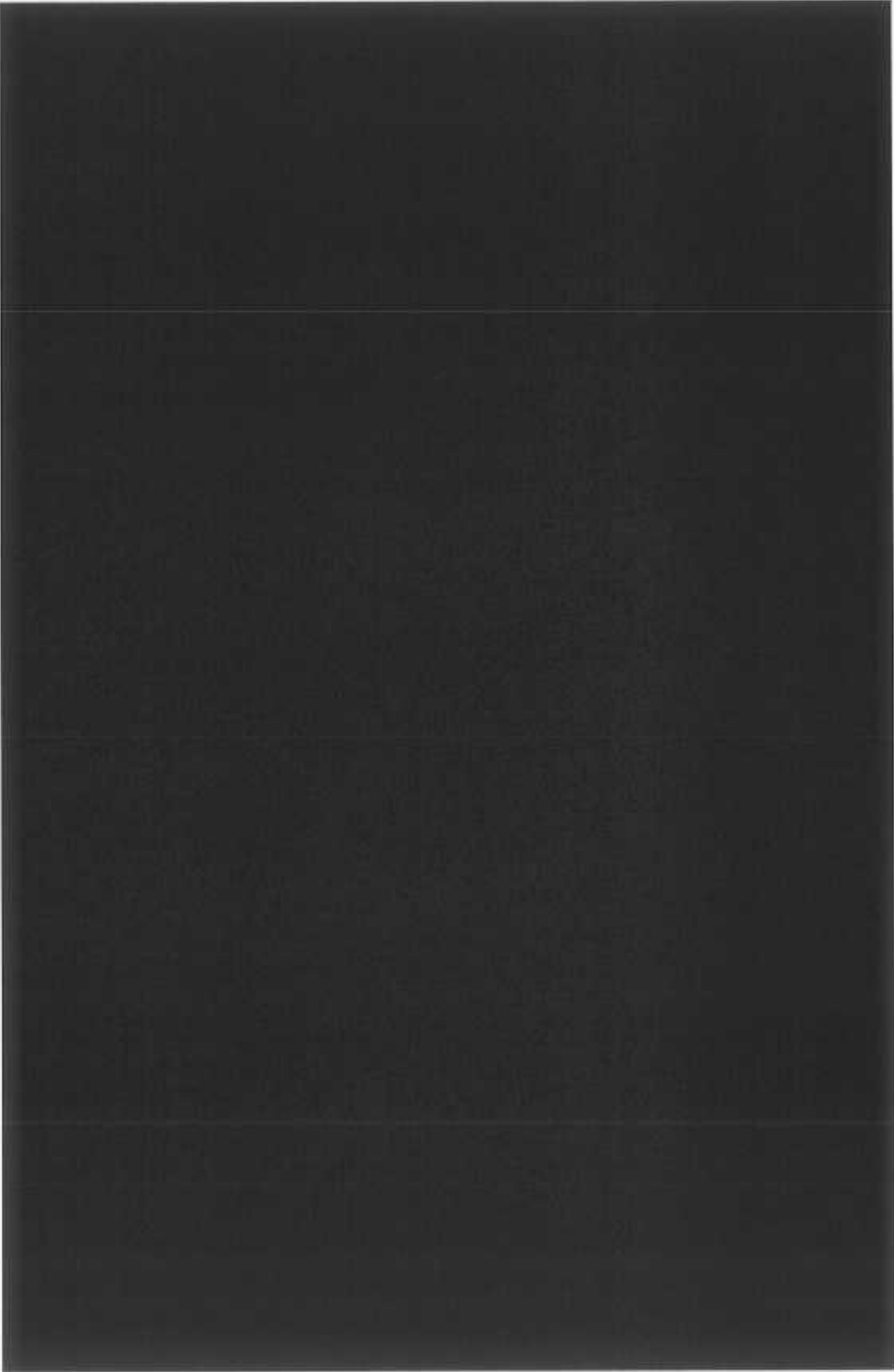
### Application Process:

1. The applicant needs to complete the application (STS-33) in its entirety and submit the appropriate fee.
2. The applicant needs to complete Part One of the 'Consent for Mental Health Records Search' (SP-66) form. The applicant should sign and date this form in the presence of the investigating officer, or other enlisted (sworn) officer if the investigating officer is not present. The officer receiving the form should sign it in the space provided for "Witness" and provide the departments information on the appropriate line. State Police personnel will list their assigned station.

3. If the applicant has not previously applied to your agency for a handgun purchase permit or Firearms Purchaser Identification Card, then the applicant is to be fingerprinted by your department on both a state applicant fingerprint card (**SBI-19**) and a federal applicant fingerprint card (**FD-258**), and submit the appropriate fee. **-UNLESS-**
- a. The applicant has been previously issued a handgun purchase permit or Firearms Purchaser Identification Card by *another* police department in New Jersey, provides satisfactory proof of identity, **AND** has a valid State Bureau of Identification (SBI) number. This applicant should submit an **SBI-212A** form with the appropriate fee. This applicant need not be fingerprinted again. (Make a photocopy of the Firearms Purchaser Identification Card and attach it to the application) **OR**
  - b. The applicant has been previously issued a handgun purchase permit by your department or a Firearms Purchaser Identification Card, **AND** has a valid SBI (State Bureau of Identification) number. The applicant is to complete and submit a "Request for Criminal History Record Information for a Non-Criminal Justice Purpose" form (**SBI-212A**), with the appropriate fee. By statute this applicant need not be fingerprinted again.

**Investigation of the Applicant:**







**Issuance of the Permit to Purchase a Handgun & Form of Register:**

1. Complete the information required on the Permit to Purchase a Handgun & Form of Register and accurately record the SBI number on the permit.
2. Have the Chief of Police sign the permit. If your agency presently does not have a Chief, then the highest-ranking officer is to sign the card. Departments with a public safety director are to have the highest-ranking sworn police officer sign the permit. Have this officer place his Title of Office in the space provided.
3. Insert the permit number in the space provided. (This is your departments internal tracking number for the permit)
4. Permits to Purchase issued by the Division of State Police will be processed at the Firearms Investigation Unit. They will be returned to the investigating station for delivery to the applicant.
5. Contact the applicant and have them pick up their permit. Have the applicant sign the permit in your presence in the space provided.

**Denying issuance of a Permit to Purchase a Handgun & Form of Register:**

1. If your background investigation revealed that the applicant is subject to any of the disabilities as set forth under NJSA 2C: 58-3c, you **must deny** the issuance of the Permit to Purchase a Handgun.
2. Have your Chief of Police, or highest-ranking officer as the case may be, indicate on the application that it is denied and the reason for the denial.
3. Notify the applicant by registered mail that their application for a Permit to Purchase a Handgun was denied and the reason for the denial.
4. Indicate in you letter that, by statue (2C: 58-3d), he or she has thirty days to appeal the denial by writing to the Superior Court in the County in which they reside asking for a hearing on the denial.
5. Also advise them that they must notify you in writing if they appeal the denial to the court.

6. Save the return on the registered letter as proof the letter was received.

**Retention of Applications & Support Documents:**

(State Police)

1. The Firearms Investigation Unit shall computerize and microfilm the original copy of the application and investigation report.
2. Stations shall maintain the yellow copy of the application and investigation report and any other ledgers or records associated with the Firearm Application. Master Name Index Cards will be maintained according to the appropriate S.O.P.

(Municipal Police)

1. Municipal departments are encouraged to maintain copies of the application and investigation report, as well as any support documents. This will aid you in future investigations of the same applicant, alleviating the need to clear missing dispositions repeatedly.

**Disposition:**

(State Police)

1. Forward the following forms by interoffice mail to the Firearms Investigation Unit within ten working days from the date the application is accepted at the station.
  - a. Original Application (STS-33)
  - b. Consent for Mental Health Records Search (SP-66)
  - c. Original Investigation Report (SP-407 & 407a)
  - d. Appropriate Fees. (see Fee Schedule)
2. Forward the applicant's fingerprints or SBI-212A form and corresponding fees immediately upon receipt to the SBI (see schedule attachment).

(Municipal Police)

1. Upon completion of the investigation and issuance or denial of the Permit to Purchase a Handgun & Form of Register, forward the following form to the New Jersey State Police Firearms Investigation Unit.
  - a. Original Application (STS-33)
2. Forward the applicant's fingerprints or SBI-212A form and corresponding fees immediately upon receipt to the SBI (See schedule attachment).

If the Permit to Purchase a Handgun & Form of Register was denied by your agency, do not forward the STS-33 form until all court action has been completed, or until more than thirty days has elapsed from the time you notified the applicant of his or her denial. *If the denial was upheld in court, or if the denial was overturned, forward a copy of the court order along with the original application.*



# Duplicate ID Cards

## Duplicate Firearms Purchaser Identification Card

### Applicant:

1. Must have previously been issued a Firearms Purchaser Identification Card by an organized full-time police department within the State of New Jersey or by the New Jersey State Police.
2. Must not have had his or her Firearms Purchaser Identification Card revoked. **Unless a court order exists authorizing the applicant to obtain a duplicate Firearms Purchaser Identification Card.**
3. Must not have become subject to the disabilities set forth under NJSA 2C: 58-3c. (See "Applicant" section of Firearms Purchaser Identification Card.)

### Application Process:

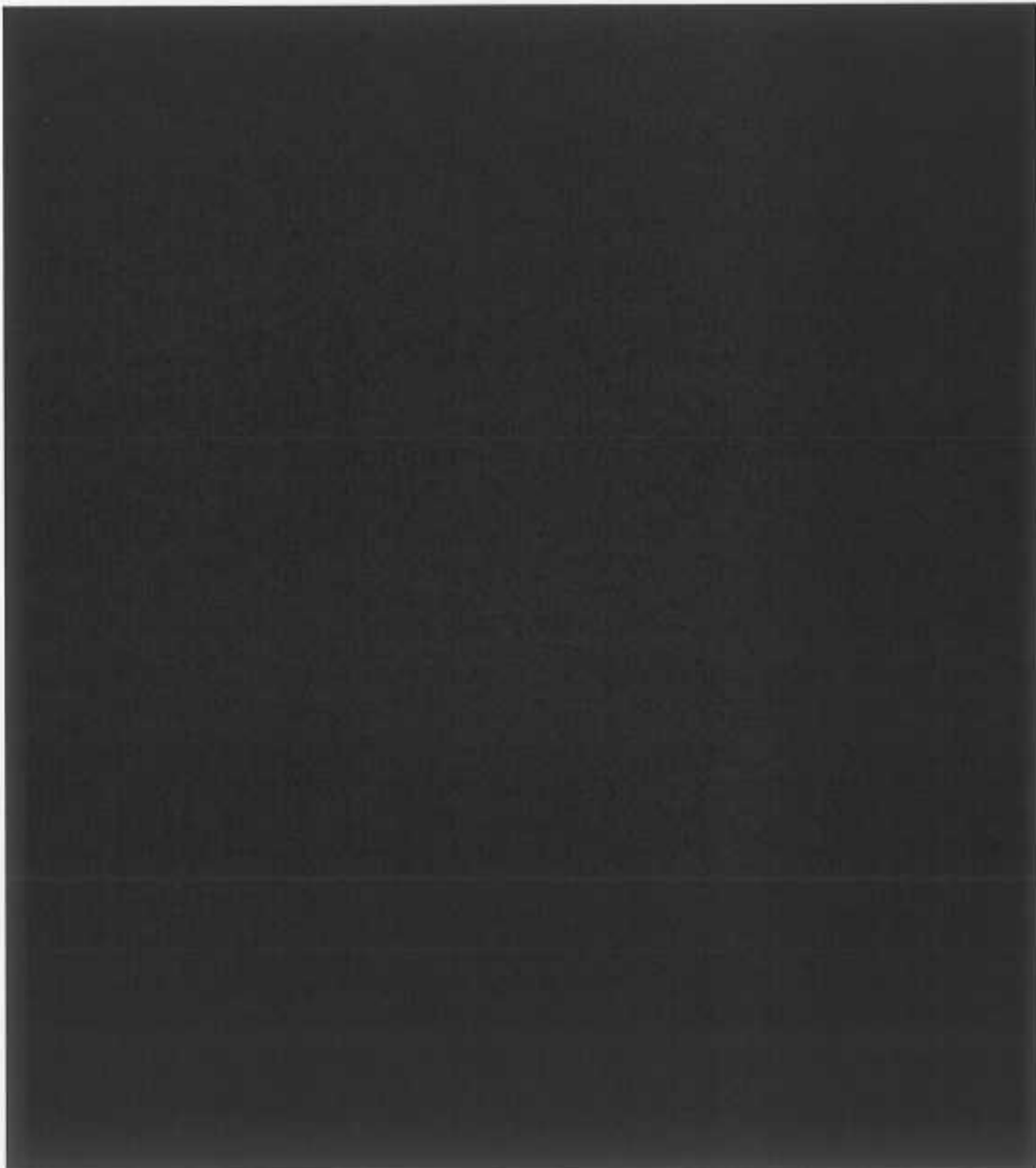
1. The applicant needs to complete the application (STS-3) in its entirety.
2. The applicant needs to complete Part One of the 'Consent for Mental Health Records Search' (SP-66) form. The applicant should sign and date this form in the presence of the investigating officer, or other enlisted (sworn) officer if the investigating officer is not present. The officer receiving the form should sign it in the space provided for "Witness" and provide the departments information on the appropriate line. State Police personnel will list their assigned station.
3. The applicant must present proper identification to the investigating officer's satisfaction. If the applicant cannot or does not present adequate identification, then the applicant will have to submit fingerprints (SBI-19 & FD-258) along with the appropriate fee.
4. Applicants who present satisfactory identification may be processed on a SBI-212A form provided:
  - a. He or she turns in the old Firearms Purchaser Identification Card at the time of application and the SBI number on it is verified.
  - b. The investigating officer is able to verify that the applicant has a valid SBI number if the applicant's Firearms Purchaser Identification Card is lost, stolen or mutilated.
5. Applicants must submit fingerprints along with the appropriate fee, if their SBI number cannot be verified.

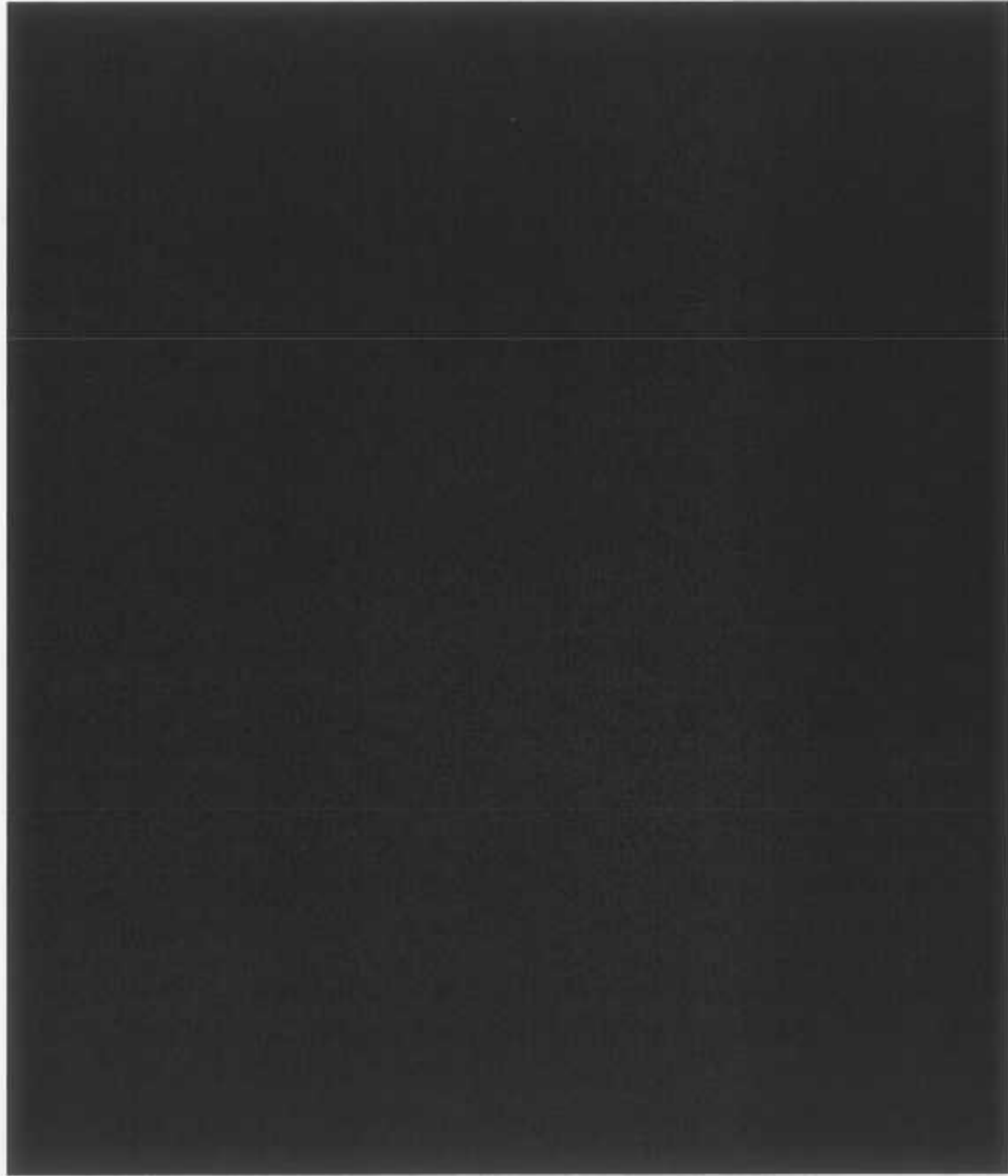
### Scope & Purpose:

1. An application for Duplicate Firearms Purchaser Identification Card will be accepted from an applicant who:
  - a. Has lost his or her Firearms Purchaser Identification Card or whose card has been stolen.

- b. Has a mutilated card.
    - 1. Old card will be surrendered and destroyed.
  - c. Has a Change of Name, Address or Sex
    - 1. Old card will be surrendered and destroyed.
    - 2. A copy of the court order or marriage certificate will accompany all requests for change of name.
2. "DUPLICATE" must be typed on the upper right corner of the new identification card.

**Investigation of the Applicant:**





**Issuance of the (Duplicate) Firearms Purchaser Identification Card:**

21. Complete the information required on the Firearms Purchaser Identification Card and accurately record the SBI number on the card. "Duplicate" must be typed on the upper right corner of all duplicate identification cards. The applicants SBI number must appear on the Firearms Purchaser Identification Card. Firearms Purchaser Identification Cards without a valid SBI number on them will be voided.
22. Have the Chief of Police sign the Duplicate Firearms Purchaser Identification Card. If your agency presently does not have a Chief, then the highest-ranking sworn officer

- is to sign the card. Departments with a public safety director are to have the highest-ranking police officer sign the card.
23. Duplicate Firearms Purchaser Identification Cards issued by the Division of State Police will be processed at the Firearms Investigation Unit. They will be returned to the investigating station for delivery to the applicant.
  24. Contact the applicant to pick up the card. Have the applicant place his or her right index fingerprint on the Duplicate Firearms Purchaser Identification Card and sign it in the presence of a police officer.

**Denying issuance of a Duplicate Firearms Purchaser Identification Card:**

1. If your background investigation revealed that the applicant is subject to any of the disabilities as set forth under NJSA 2C: 58-3c, you **must deny** the issuance of the Duplicate Firearms Purchaser Identification Card.
2. Have your Chief of Police, or highest-ranking officer as the case may be, indicate on the application that it is denied and the reason for the denial.
3. Notify the applicant by registered mail that their application for a Duplicate Firearms Purchaser Identification Card was denied and the reason for the denial.
4. Indicate in your letter that, by statute (2C: 58-3d), he or she has thirty days to appeal the denial by writing to the Superior Court in the County in which they reside asking for a hearing on the denial.
5. Also advise them that they must notify you in writing if they appeal the denial to the court.
6. Save the return on the registered letter as proof the letter was received.

**Retention of Applications & Support Documents:**

(State Police)

1. The Firearms Investigation Unit shall computerize and microfilm the original copy of the application and investigation report.
2. Stations shall maintain the yellow copy of the application and investigation report and any other ledgers or records associated with the Firearm Application. Master Name Index Cards will be maintained according to the appropriate S.O.P.

(Municipal Police)

1. Municipal departments are encouraged to maintain copies of the application and investigation report, as well as any support documents. This will aid you in future investigations of the same applicant, often alleviating the need to clear missing dispositions repeatedly.

**Disposition:**

(State Police)

1. Forward the following forms by interoffice mail to the Firearms Investigation Unit within five working days from the date the application is accepted at the station.
  - a. Original Application (STS-3)
  - b. Consent for Mental Health Records Search (SP-66)
  - c. Original Investigation Report (SP-407 & 407a)
  - d. Appropriate Fees. (see Fee Schedule)
2. Forward the applicant's fingerprints or SBI-212A form and corresponding fees immediately upon receipt to the SBI (see schedule attachment).

(Municipal Police)

1. Upon completion of the investigation and issuance or denial of the Duplicate Firearms Purchaser Identification Card forward the following form to the New Jersey State Police Firearms Investigation Unit.
  - a. Original Application (STS-3)
2. Forward the applicant's fingerprints or SBI-212A form and corresponding fees immediately upon receipt to the SBI (See schedule attachment)

If the Duplicate Firearms Purchaser Identification Card was denied by your agency, do not forward the STS-3 form until all court action has been completed, or until more than thirty days has elapsed from the time you notified the applicant of his or her denial. *If the denial was upheld in court or if the denial was overturned, forward a copy of the court order along with the original application.*



# Permit to Carry

## Permit to Carry a Handgun

### Applicant:

1. Must be at least twenty-one years of age.
2. Must be of good character and of good repute in the community in which he or she lives.
3. Can never have been convicted of a **crime** of the first, second, third or fourth degree in this state, or the equivalent in another state or jurisdiction, that has not been expunged or sealed.
4. Must not be a drug dependent person as defined in section 2 of P.L. 1970, c.226 (C.24: 21-2).
5. Must not be currently confined for a mental disorder to a hospital, mental institution or sanitarium.
6. Must not be a habitual drunkard.
7. Cannot suffer from a physical defect or disease that would make it unsafe for him or her to handle firearms.
8. Can never have been confined for a mental disorder.
9. Cannot be an alcoholic.
10. Persons who do not meet the requirements of items seven, eight and nine above are ineligible to obtain a Permit to Carry a Handgun, unless such person produces a certificate of a medical doctor or psychiatrist licensed in New Jersey, or other satisfactory proof, that he or she is no longer suffering from that particular disability in such a manner that would interfere with or handicap him or her in the handling of firearms.
11. Must not knowingly falsify any information on the application form or any other required document.
12. Must not be subject to a court order issued pursuant to section 13 of P.L. 1991, c.261 (C.2C: 25-29) prohibiting the applicant from possessing any firearm.
13. Must not be a person where the issuance of such permit would not be in the interest of the public health, safety or welfare.

### Application Process:

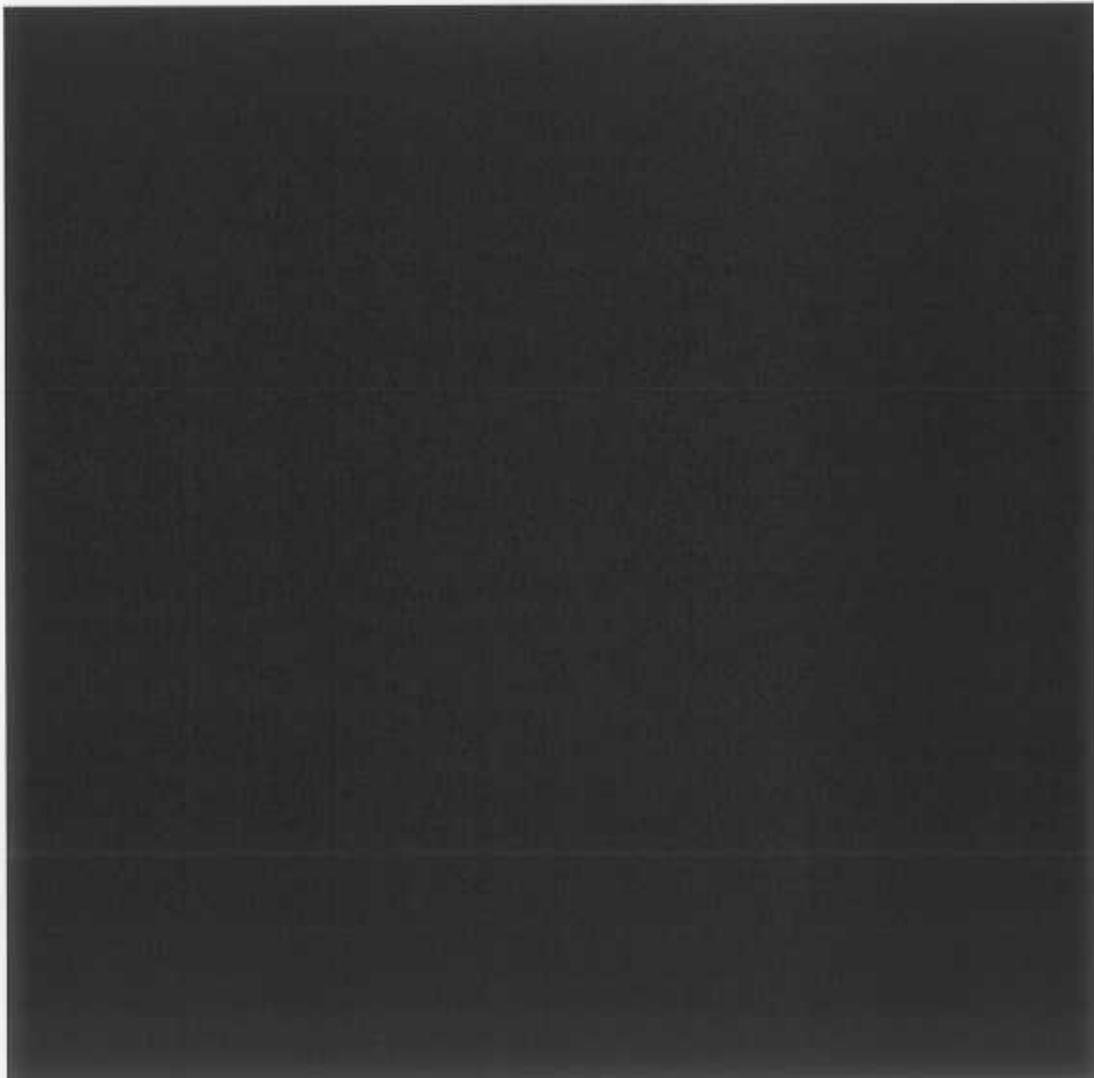
1. The applicant needs to complete the application (SP-642) in its entirety and in triplicate (Three original applications.) and submit the appropriate fee.
2. The applicant must submit four photographs (1 ½ x 1 ½ square)
3. The applicant needs to complete Part One of the 'Consent for Mental Health Records Search' (SP-66) form. The applicant should sign and date this form in the presence of the investigating officer, or other enlisted (sworn) officer if the investigating officer is not present. The officer receiving the form should sign it in the space provided for "Witness" and provide the department's information on the appropriate line. State Police Personnel will list their assigned station.

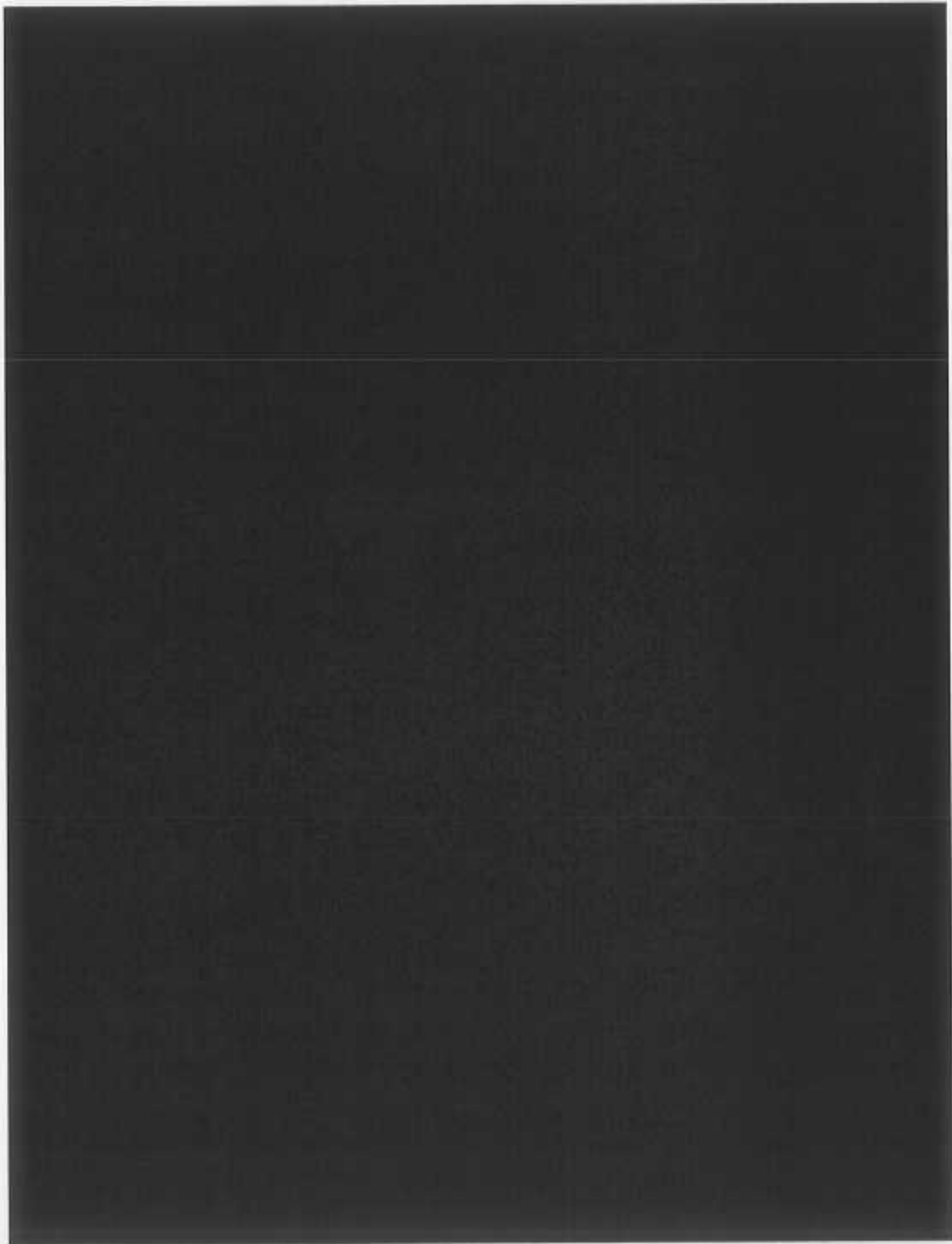
4. The applicant ***must*** be fingerprinted by the investigating department on both a state applicant fingerprint card (SBI-19) and a federal applicant fingerprint card (FD-258), and submit the appropriate fee.
5. The applicant must submit a notarized certification (letter) of need, specific in content, under oath, which:
  - a. In the case of a private citizen shall specify in detail the urgent necessity for self-protection, as evidenced by specific threats or previous attacks which demonstrate a special danger to the applicant's life that cannot be avoided by means other than by issuance of a permit to carry a handgun. Where possible the applicant shall corroborate the existence of any specific threats or previous attacks by reference to reports of such incidents to the appropriate law enforcement agencies; or
  - b. In the case of employees of private detective agencies, armored car companies and private security companies, that:
    - i. In the course of performing statutorily authorized duties, the applicant is subject to a substantial threat of serious bodily harm; and
    - ii. That carrying a handgun by the applicant is necessary to reduce the threat of unjustifiable serious bodily harm to any person.
6. If the applicant is an employee of an armored car company, his or her application shall be accompanied by a letter from the chief executive officer of the armored car company verifying employment of the applicant; endorsing approval of the application and agreeing to notify the Superintendent within five days of the termination of an employee to whom any permit is issued, and agreeing to obtain from that employee the permit, which shall be immediately surrendered to the Superintendent
7. The applicant must submit a complete list of each gun he or she intends to carry.
8. The applicant must produce evidence that he or she is thoroughly familiar with the safe handling and use of handguns. This may be evidenced in one of several ways:
  - a. Completion of a firearms training course substantially equivalent to the firearms training approved by the Police Training Commission as described by N.J.S.A. 2C: 39-6j;
  - b. Submission of an applicant's most recent handgun qualification scores utilizing the handgun(s) he or she intends to carry as evidenced by test firings administered by a certified firearms instructor of a police academy, a certified firearms instructor of the National Rifle Association, or any other recognized certified firearms instructor;
  - c. Completion of a course or test in the safe handling of a handgun administered by a certified firearms instructor of a police academy, a certified firearms instructor of the National Rifle Association, or any other recognized certified firearms instructor; or
  - d. Passage of any test in this State's laws governing the use of force administered by a certified instructor of a police academy, a certified instructor of the National Rifle Association, or any other recognized certified instructor.
9. Where available, the information in (8) above shall be accompanied and validated by certifications of the appropriate instructor(s). In the absence of, or in addition to (8) a

through d above, the applicant shall provide any other available and accurate information which may evidence his or her proficiency in the safe handling and use of firearms, including most recent handgun qualification scores and whether he or she utilized the handgun(s) he or she intends to carry, courses attended in the safe handling and use of firearms, and extent of knowledge, however gained, of this State's laws pertaining to the use of force in the defense of person and property.

10. The applicant must have his or her application endorsed by three reputable persons, who have known the applicant for at least three years preceding the date of the application, and who shall certify that the applicant is a person of good moral character and behavior.
11. This process shall be the same for initial applicants, as well as renewal applicants.

**Investigation of the Applicant:**





**Approval of the Permit to Carry a Handgun:**

1. Upon approval of the Chief of Police or the Superintendent:
2. Complete the information required on the Application for Permit to Carry Handgun.
3. Place the applicant's photograph on the application in the space provided.
4. Forward the following to the Superior Court:

- a. Applications with fee.
  - b. Signed Consent for Mental Health Records Search form.
  - c. Applicant's fingerprint returns, both state and federal.
  - d. Applicant's letter of need, and letter from employer if applicable.
  - e. Applicant's proof of safe handling and use of handguns.
  - f. Applicants complete list of guns he or she intends to carry.
  - g. Your investigation report (SP407 & SP407a).
5. Once issued by the court, keep a complete file of the application and support documents for your records.
  6. Municipal Departments are encouraged to photocopy the completed package prior to forwarding it to the court.

**Denying issuance of a Permit to Carry a Handgun:**

1. If your background investigation revealed that the applicant is subject to any of the disabilities as set forth under NJSA 2C: 58-3c, or if the applicant failed to satisfactorily justify his or her need to carry a handgun, or the applicant failed to satisfactorily demonstrate that he or she is thoroughly familiar with the safe use and handling and use of handguns, you must deny the Permit to Carry a Handgun.
2. Have your Chief of Police, or highest-ranking officer as the case may be, indicate on the application that it is denied and the reason for the denial.
3. Notify the applicant by registered mail that the application for a Permit to Carry a Handgun was denied and the reason for the denial.
4. Indicate in your letter that, by statute (2C: 58-4e), he or she has have thirty days to appeal the denial by writing to the Superior Court in the county in which they reside, or in the case of an employee of an armored car company, to the Superior Court in which the applicant intended to carry the firearm, requesting a hearing on the denial.
5. Also advise them that they must notify you in writing if they appeal the denial to the court.
6. In some cases, the Chief of Police or Superintendent as the case may be, may approve the application and the Superior Court where it was forwarded to may deny it. In these instances you should also notify the applicant by registered mail that his or her Permit to Carry a Handgun was denied by the court and explain the appeal process as described above. (In most cases, their appeal will be heard by the same judge who just denied the permit.)
7. Save the return on the registered letter as proof the letter was received.

**Retention of Applications & Support Documents:**

(State Police)

1. The Firearms Investigation Unit shall computerize and microfilm the original copy of the application and investigation report.
2. Stations shall maintain a photocopy of the application and investigation report and any other ledgers or records associated with the Firearm Application. Master Name Index Cards will be maintained according to the appropriate S.O.P.

(Municipal Police)

1. Municipal departments are encouraged to maintain copies of the application and investigation report, as well as any support documents. This will aid you in future investigations of the same applicant, often alleviating the need to clear missing dispositions repeatedly.

**Disposition:**

(State Police)

1. Forward the following forms by interoffice mail to the Firearms Investigation Unit within five working days from the date the application is accepted at the station.
  - a. Original Application's (SP-642)
  - b. Consent for Mental Health Records Search (SP-66)
  - c. Original Investigation Report (SP-407 & 407a)
  - d. Appropriate Fee. (see Fee Schedule)
  - e. Applicant's qualifications.
2. Forward the applicant's fingerprints and corresponding fee immediately upon receipt to the SBI (see schedule attachment).

(Municipal Police)

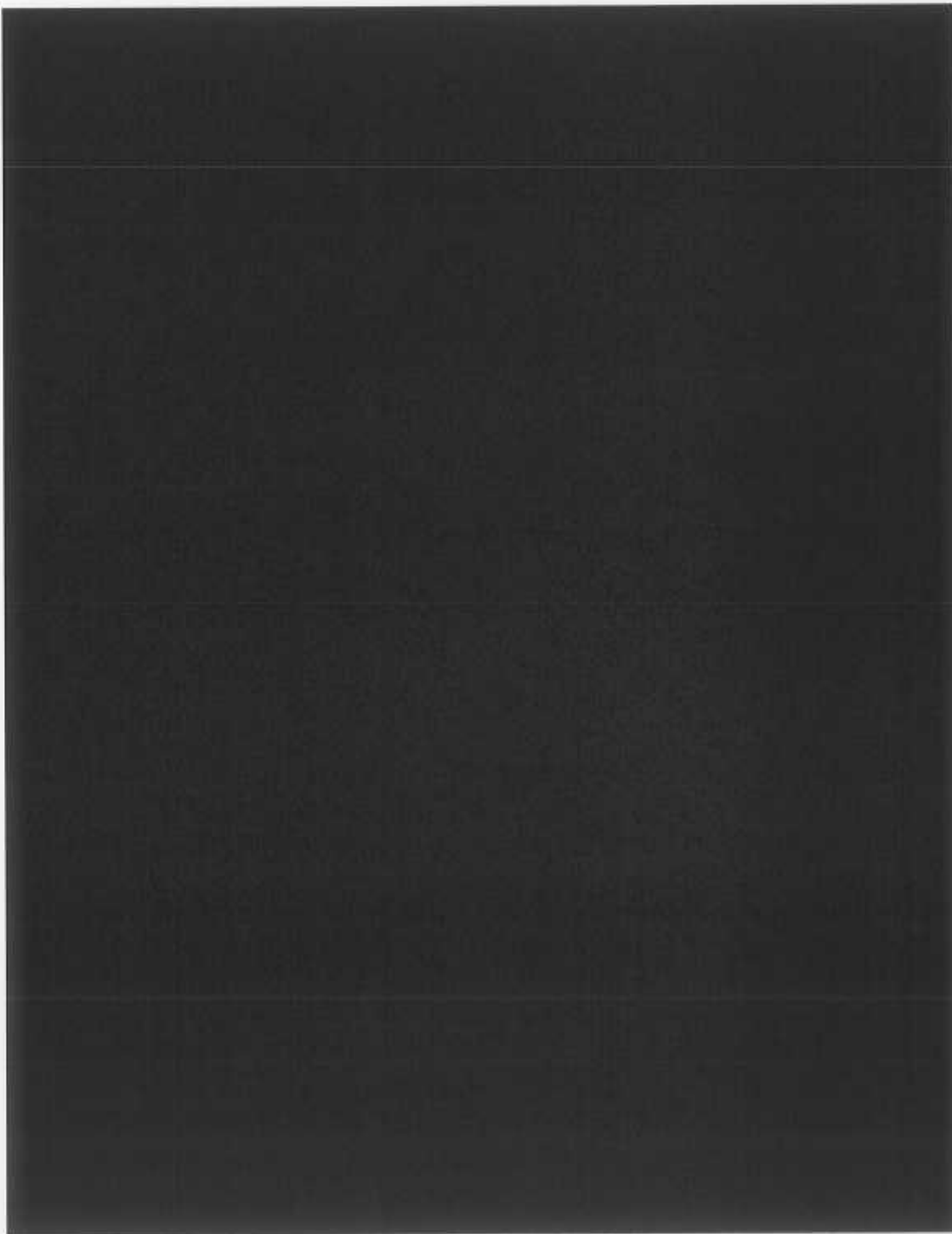
1. Upon completion of the investigation and issuance or denial of the Permit to Carry a Handgun, forward the following form to the New Jersey State Police Firearms Investigation Unit.
2. Original Application (SP-642)
3. Forward the applicant's fingerprints and corresponding fee immediately upon receipt to the SBI (see schedule attachment).

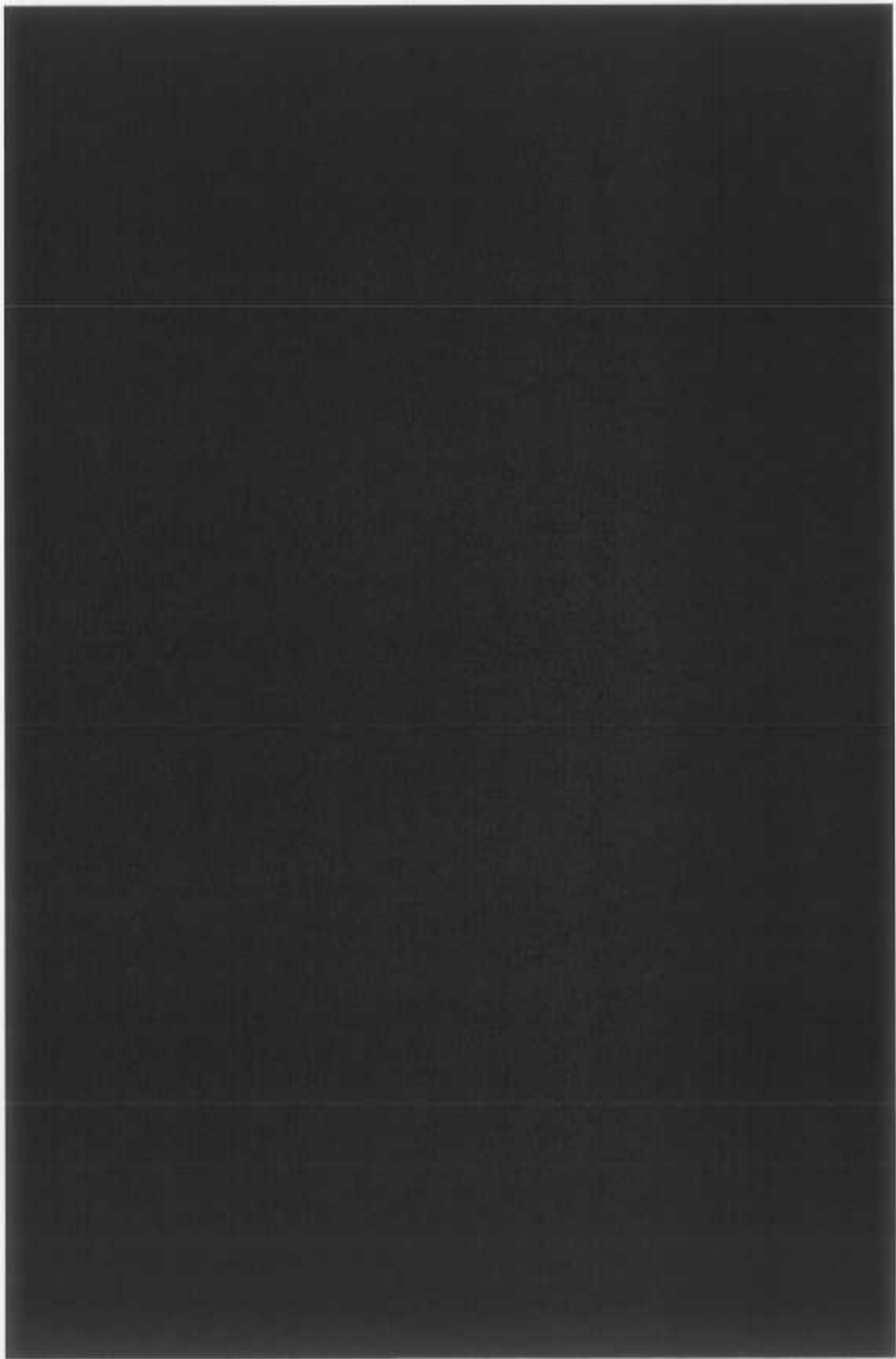
If the Permit to Carry a Handgun was denied, either by your agency or the court, do not forward the SP-642 form until all court action has been completed, or until more than thirty days has elapsed from the time you notified the applicant of his or her denial. *If the denial was upheld in court or if the denial was overturned, forward a copy of the court order along with the original application.*

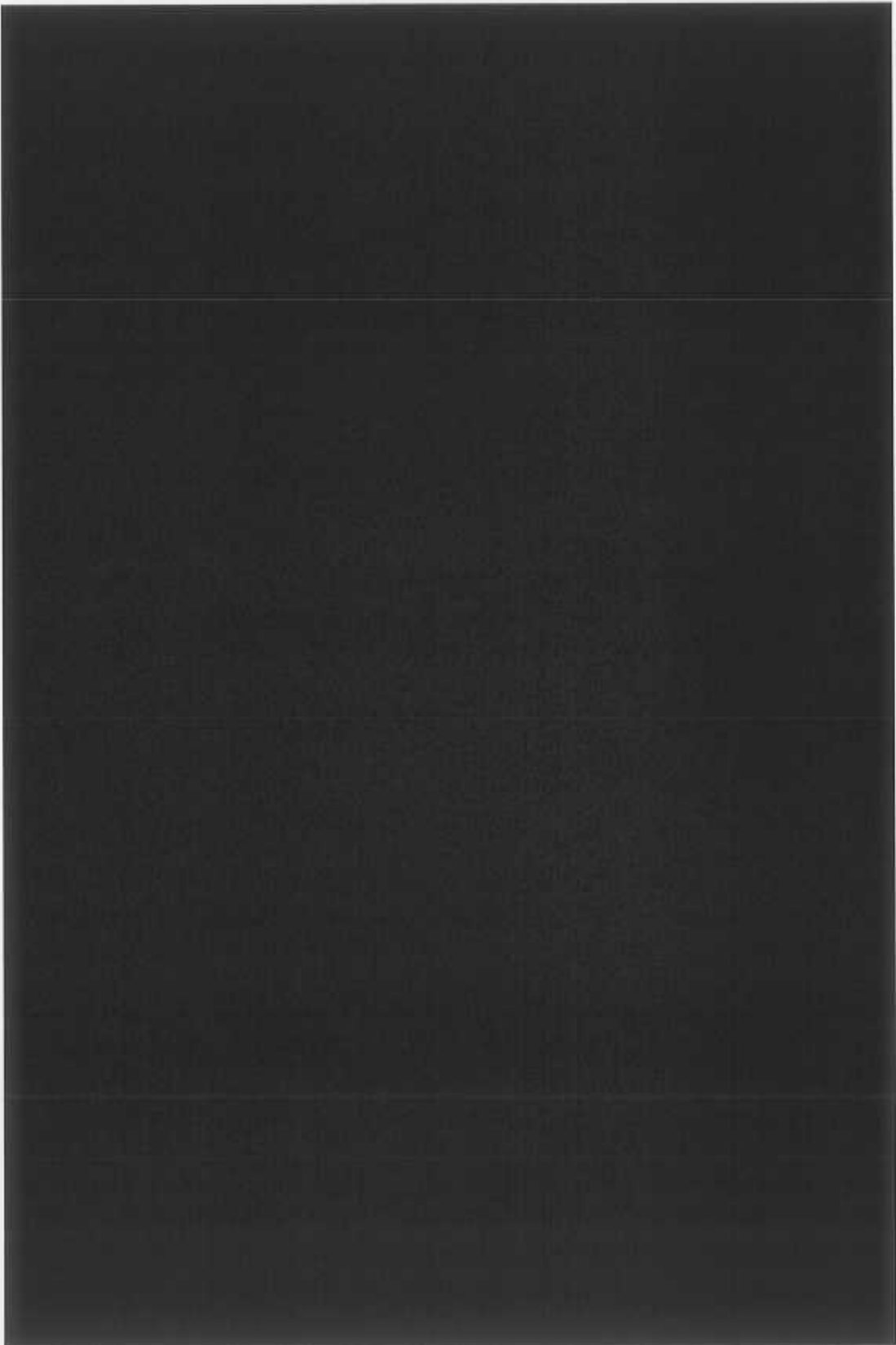


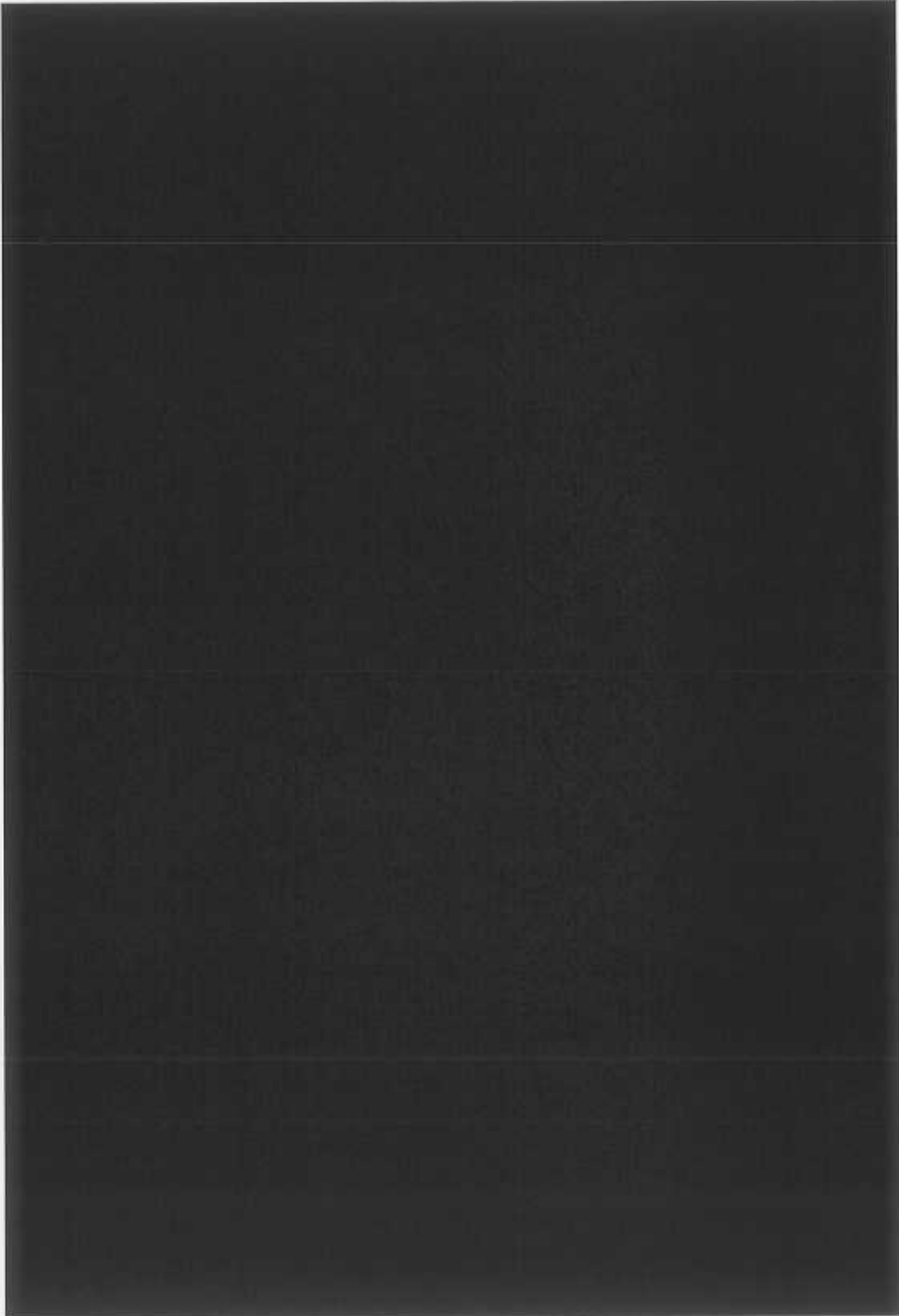
# Firearms Investigation Report

## Firearms Applicant Investigation Report













# Schedule "A"

## Schedule "A"

This schedule identifies the various firearms forms and their applications. These are the only forms authorized by law to process firearm applicants. All of these forms are available from the New Jersey State Police.

1. Application for Firearms Purchaser Identification Card/ Application to Purchase a Handgun: STS-33 form is completed by any person who requires a Permit to Purchase a Handgun, or a Firearms Purchaser Identification Card.
2. Application for a Duplicate Firearms Purchaser Identification Card: STS-3 form is completed by any person who requires a change of name, address or sex, or to replace a lost, mutilated, or stolen Firearms Purchaser Identification Card.
3. Application for a Permit to Carry a Handgun: SP-642 form is completed by any person whose employment or personal safety requires the carrying of a handgun.
4. Consent for Mental Health Records Search: SP-66 form is completed by any person submitting any firearm application.
5. Voluntary Form of Firearm Registration: SP-650 form is completed by any person who chooses to voluntarily register any firearm, which has been lawfully obtained in accordance with the regulatory provisions of all state laws. One firearm is registered per form.
6. State of New Jersey Firearms Purchaser Identification Card: SP-645 form is issued by the applicant's residing authority and is utilized for obtaining long guns and antique cannons. This card is valid until revoked by order of a Superior Court Judge.
7. Certificate of Eligibility: SP-634 form is completed for each long gun transferred from owner to receiver.
8. State of New Jersey Permit to Carry a Handgun: SP-159A form is completed and issued by the Superior Court to any person qualifying for a permit to carry a handgun.
9. Permit to Purchase a Handgun: SP-671 form is issued by the applicant's residing authority and is utilized for obtaining a handgun within the State of New Jersey only. It is valid for ninety (90) days from the date of issue and may be extended by the issuing authority for an additional ninety (90) days, provided that it may only be valid for a total of not more than one-hundred eighty (180) consecutive days from the original date of issue.
10. Firearms Applicant Investigation Report: [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
11. Firearms Applicant Investigation Report: [REDACTED]  
[REDACTED]  
[REDACTED]

- [REDACTED]
- [REDACTED]
12. Applicant Fingerprint Card: *SP-19* form is the State of New Jersey fingerprint identification card on which an officer collects the applicant's fingerprints for qualifying the applicant for a firearm permit. This card is then forwarded to the State Bureau of Identification.
  13. Federal Bureau of Investigation Applicant Fingerprint Card: *FD-258* form is the federal fingerprint card, on which an officer collects the applicant's fingerprints for qualifying the applicant for a firearm permit. This card is then forwarded along with *SP-19* to the State Bureau of Identification
  14. Request for Criminal History Record Information for a Non-Criminal Justice Purpose: *SBI-212A\** form is utilized to search the records of the State Bureau of Identification subsequent to an applicant being fingerprinted, searched, and assigned an SBI number for a firearm permit.
  15. Application for a Retired Law Enforcement Officer Permit to Carry a Handgun: *SP-232* form is the application a retired police officer files with the Superintendent to obtain a Retired Officers Permit to Carry.
  16. Renewal Application For a Retired Law Enforcement Officer Permit to Carry a Handgun: *SP-232A* form is the application a retired police officer files annually with the Superintendent to renew his or her RPO permit to carry.

**\* Please Note: The SBI-212A is a yellow form. Only original SBI-212A's (yellow form) will be accepted for processing by the State Bureau of Identification. Photocopies will not be accepted by the SBI.**



# Fee Schedule

## Firearm Applicant Fee Schedule

1. Application for Firearms Purchaser Identification Card/ STS-33: \$5.00.  
State Police: A check or money order payable to Division of State Police.  
Municipal Police: A check or money order payable to the township or city.
2. Application to Purchase a Handgun/ STS-33: \$2.00.  
State Police: A check or money order payable to Division of State Police.  
Municipal Police: A check or money order payable to the township or city.
3. Application for a Duplicate Firearms Purchaser Identification Card/ STS-3:  
There is no fee for a Duplicate Firearms Purchaser Identification Card.
4. Application for a Permit to Carry a Handgun/ SP-642: \$20.00.  
State Police & Municipal Police: A check or money order payable to: State of New Jersey.
5. Applicant Fingerprint Cards/ SP-19 & FD-258: \$54.00.  
State Police & Municipal Police: A money order payable to: Division of State Police SBI.
6. Request for Criminal History Record Information for a Non-Criminal Justice Purpose/ SBI212A: \$18.00.  
State Police & Municipal Police: A money order payable to: Division of State Police SBI.
7. Retired Police Officer's Permit to Carry\*: \$50.00.  
\*These applications are available at any State Police Barracks and processed by the Firearms Investigation Unit. A money order payable to: Superintendent of State Police.
8. Retired Police Officer's Fingerprint Fee: \$30.00.  
A money order payable to: Division of State Police SBI.
9. Retired Police Officer's 'Flag Fee'\*: \$10.00.  
\*This is a one-time fee that is to be submitted with an initial application for a Retired Police Officer's Permit to Carry. A money order payable to: Division of State Police SBI.



# Ordering Forms

## Firearm Applicant Forms & Ordering Procedure

The following forms are available to Division of State Police members at Troop Headquarters or Division Headquarters at the Firearms Investigation Unit. Forms will be picked up by the requesting station.

1. FD258/ Federal Bureau of Investigation Applicant Fingerprint Card.
2. SBI212A/ Request for Criminal History Record Information for a Non-Criminal Justice Purpose.
3. SP19/ Applicant Fingerprint Card.
4. SP66/ Consent for Mental Health Records Search.
5. SP232/ Application for a Retired Law Enforcement Officer Permit to Carry a Handgun.
6. SP232A/ Renewal Application For a Retired Law Enforcement Officer Permit to Carry a Handgun.
7. SP634/ Certificate of Eligibility.
8. SP642/ Application for a Permit to Carry a Handgun.
9. SP650/ Voluntary Form of Firearms Registration.
10. STS3/ Application for a Duplicate Firearms Purchaser Identification Card.
11. STS33/ Application for Firearms Purchaser Identification Card/ Application to Purchase a Handgun.

The following forms are available to police departments at the State Police Forensic Laboratories and must be picked up by the requesting agency.

1. SP66/ Consent for Mental Health Records Search.
2. SP642/ Application for a Permit to Carry a Handgun.
3. SP650/ Voluntary Form of Firearms Registration.
4. STS3/ Application for a Duplicate Firearms Purchaser Identification Card.
5. STS33/ Application for Firearms Purchaser Identification Card/ Application to Purchase a Handgun.

The following forms are available to police departments at State Police Division Headquarters State Bureau of Identification (SBI).

1. FD258/ Federal Bureau of Investigation Applicant Fingerprint Card.
2. SBI212A/ Request for Criminal History Record Information for a Non-Criminal Justice Purpose.
3. SP19/ Applicant Fingerprint Card.

The following forms are available to both members of the Division of State Police and police departments directly from the Firearms Investigation Unit and may be picked up in person. They will be mailed to departments who request them by fax or mail.

1. SP645/ State of New Jersey Firearms Purchaser Identification Card.
2. SP671/ Permit to Purchase a Handgun & Form of Register.

The following forms are available to Retired Law Enforcement Officer's at any State Police road station:

1. SP232/ Application for a Retired Law Enforcement Officer Permit to Carry a Handgun.
2. SP232A/ Renewal Application For a Retired Law Enforcement Officer Permit to Carry a Handgun.



# Frequent Questions

## Frequently Asked Questions

This section of the guide will attempt to answer some of the frequently asked questions about New Jersey's gun laws in general, and the firearm application process.

- Q.** I want to buy a shotgun, what permit(s) do I need?
- A.** A person who wishes to obtain long-arms, (shotguns, rifles, muzzle loading rifles or BB rifles) first needs to make application for and be issued a Firearms Purchaser Identification Card.
- Q.** How do I get a Firearms Purchaser Identification Card?
- A.** You must apply at your local full time police department. If you do not have a local full time police department, you must apply at the State Police Barracks that provides your 'local police' protection.
- Q.** I live outside of New Jersey; can I apply for a Firearms Purchaser Identification Card?
- A.** Yes. You can make application for a Firearms Purchaser Identification Card at the State Police Barracks located closest to your residence (excluding those located on toll roads).
- Q.** I'm not a citizen of the United States; can I be issued a Firearms Purchaser Identification Card?
- A.** Yes. If you reside in New Jersey in a municipality with a full time police department, you may apply there. If you reside outside of New Jersey, you can apply at any State Police Barracks (excluding toll roads).
- Q.** How long will it take to be issued a Firearms Purchaser Identification Card?
- A.** If you've never applied for a firearm permit before, it will probably take about three months. This is typically the length of time it takes the FBI to process your fingerprints. If you've already received either a Permit to Purchase a Handgun or a Permit to Carry a handgun, and if your department doesn't fingerprint you again, it should take about one month.
- Q.** Once I have obtained a Firearms Purchaser Identification Card (FAID), where can I purchase long-arms?
- A.** You may purchase long-arms with your FAID card at licensed (both a state and federal license) gun shops within New Jersey. You may purchase long-arms at any federally licensed firearms dealer in any state, at their place of business. You may also purchase long-arms from any private citizen who resides within the state of New Jersey, while actually in New Jersey.

- Q.** Can I purchase or receive a long-arm directly from someone in another state?
- A.** No. It is a violation of federal law for a resident of one state to receive a firearm of any kind from a resident of another state. In order for this type of transfer to proceed legally, it must go through a licensed firearms dealer in the state where the firearm is to be received. In New Jersey that means the dealer must have both a New Jersey State Retail Firearms Dealers License and a Federal Firearms License. A firearm transferred in such a manner may either be brought directly to the gun shop, or shipped there by the person in the foreign state.
- Q.** What form(s) must I complete when I buy or receive a long-arm?
- A.** If you purchase or receive a long-arm from a licensed dealer, he or she will have all the proper forms for you to complete. If you purchase or receive a long-arm from a private citizen, you must complete a Certificate of Eligibility. They are available at any licensed firearms dealer in the State of New Jersey.
- Q.** Can someone from another state bring a firearm into New Jersey?
- A.** Yes. Persons from other states may transport their firearm(s) into and through New Jersey. They may bring them (directly) to a gun shop, practice facility or a private residence. You may also hunt with your long-gun, with current and appropriate licenses.
- Q.** How do I legally transport my long-arm(s)?
- A.** All firearms must be transported unloaded and contained in a closed and fastened case, gun box, securely tied package, or locked in the trunk of the automobile in which it is being transported, and in the course of travel shall include only such deviations as are reasonably necessary under the circumstances (NJSA 2C:39-6g).
- Q.** I want to buy or receive a handgun, what permit is needed?
- A.** Persons who wish to obtain handguns (including BB handguns and muzzle loading pistols) first need to make application for and be issued a Permit to Purchase a Handgun.
- Q.** How do I get a Permit to Purchase a Handgun?
- A.** You must apply at your local full time police department. If you do not have a local full time police department, you must apply at the State Police Barracks that provides your 'local police' protection.
- Q.** I live outside of New Jersey; can I apply for a Permit to Purchase a Handgun?
- A.** No. Federal law prohibits persons from buying or receiving a handgun in any state other than the one in which they reside. Therefore, the New Jersey State Police will not accept applications for handgun permits from non-residents.
- Q.** I'm not a citizen of the United States; can I be issued a Permit to Purchase a Handgun?
- A.** Yes. If you reside in New Jersey in a municipality with a full time police department, you may apply there. If you reside in an area of New Jersey without a full time

municipal police department, you can apply at the State Police Barracks that serves your area.

- Q. How long will it take to be issued a Permit to Purchase a Handgun?  
A. If you've never applied for a firearm permit before, it will probably take about three months. This is typically the length of time it takes the FBI to process your fingerprints. If you've already received either a Firearms Purchaser Identification Card or a Permit to Carry a handgun, and if your department doesn't fingerprint you again, it should take about one month.
- Q. Once I have a Permit to Purchase a Handgun, where can I purchase a handgun?  
A. You may purchase handguns your Permit at licensed (both a state and federal license) gun shops within New Jersey. You may also purchase handguns from any private citizen who resides within the state of New Jersey, while actually in New Jersey.
- Q. Can I purchase or receive a handgun directly from someone in another state?  
A. No. It is a violation of Federal law for a resident of one state to receive a firearm of any kind from a resident of another state. In order for this type of transfer to proceed legally, it must go through a licensed firearms dealer in the state where the firearm is to be received. In New Jersey that means the dealer must have both a New Jersey State Retail Firearms Dealers License and a Federal Firearms License. A firearm transferred in such a manner may either be brought directly to the gun shop, or shipped there by the person in the foreign state.
- Q. What form(s) must I complete when I buy or receive a handgun?  
A. If you purchase or receive a handgun from a licensed dealer, he or she will have all the proper forms for you to complete. If you purchase or receive a handgun from a private citizen, you must complete the information required on the permit at the time you take possession of the handgun.
- Q. How do I legally transport my handgun(s)?  
A. All firearms must be transported unloaded and contained in a closed and fastened case, gun box, securely tied package, or locked in the trunk of the automobile in which it is being transported, and in the course of travel shall include only such deviations as are reasonably necessary under the circumstances. (NJSA 2C:39-6g)
- Q. I'm not a policeman, are hollow point bullets legal for me to possess?  
A. Yes. They are legal to possess in your home or on land owned by you. They are legal to possess and use at the practice range. They are also legal for hunting in certain instances. They are also legal to possess while traveling to and from such places.
- Q. I've just been notified that I was willed a firearm and I don't have a Firearms Purchaser Identification Card, how can I legally receive it?  
A. Person's who are willed a firearm do not need to have a Firearms Purchaser Identification Card or a Permit to Purchase a Handgun to legally take possession of it.

N.J.S.A. 2C:58-3j stipulates that in such circumstances, all that is required is that the person receiving the firearm, not be subject to the disabilities set forth in 2C:58-3c. If the intended recipient is subject to any of the disabilities under 2C:58-3c, he or she may maintain ownership (not possession) for a period of 180 days, so that the gun may be sold. The firearm is to remain in the custody of the Chief of Police in the municipality where the heir resides or the Superintendent as the case may be.

- Q. I want to go hunting, but don't own a gun. Can I borrow one?
- A. Yes. You may borrow a gun (rifle or shotgun) from the legal owner of such weapon, provided that your possession of it, is not more than eight consecutive hours in a twenty-four hour period, and provided that you are not subject to any of the disabilities as set forth under NJSA 2C:58-3c. The legal owner of the gun must remain in close proximity to you and the firearm at all times. (2C:58-3.1)
- Q. What types of firearms are considered assault weapons?
- A. A complete list can be found in N.J.S.A. 2C:39-1w.
- Q. How do I determine if a weapon is substantially similar to a named weapon?
- A. The Attorney General of the State of New Jersey determined that the term substantially similar means:
- A semi-automatic rifle that has the ability to accept a detachable magazine and has at least two of the following:
    - A folding or telescoping stock.
    - A pistol grip that protrudes conspicuously beneath the action of the weapon.
    - A bayonet mount.
    - A flash suppressor or threaded barrel designed to accommodate a flash suppressor.
    - A grenade launcher.
  - A semi-automatic pistol that has an ability to accept a detachable magazine and has at least two of the following:
    - An ammunition magazine that attaches to the pistol outside of the pistol grip.
    - A threaded barrel capable of accepting a barrel extender, flash suppressor, forward handgrip, or silencer.
    - Manufactured weight of 50 ounces or more when the pistol is unloaded.
    - A semiautomatic version of an automatic firearm.
  - A semi-automatic shotgun that has at least two of the following:
    - A folding or telescoping stock.
    - A pistol grip that protrudes conspicuously beneath the action of the weapon.
    - A fixed magazine capacity in excess of 5 rounds.
    - An ability to accept a detachable magazine.

*\* Please note that according to N.J.S.A. 2C: 39-1w3, a semi-automatic shotgun with either a pistol grip, folding stock or a magazine capacity exceeding six rounds, is by definition an assault firearm.*

**Q.** I've just moved into New Jersey and I own several firearms, what permits do I need?

**A.** New Jersey is a voluntary registration state. A person who moves into New Jersey from another jurisdiction, may keep firearms legally possessed prior to the move. No permits or ID cards are needed. There are several conditions that may apply however.

1. If the owner of the firearm(s) is subject to any of the disabilities under NJSA 2C: 58-3c, he or she may only retain ownership for a period of 180 days. He must surrender, sell or otherwise legally transfer the firearms that he owns within that time period.
2. If any of the weapons are considered assault firearms (or high capacity magazines) under New Jersey law, those weapons may not be brought into New Jersey and must be disposed of legally (under the former jurisdiction's laws) prior to the individual moving into New Jersey.

Persons who move into New Jersey may voluntarily register their firearm(s) at their local police department or State Police station as the case may be, utilizing form SP650.



# Police Applicants ID Cards

## **Processing the Police Officer/ Applicant**

### **Firearms Purchaser Identification Card**

Police officers who desire a Firearms Purchaser Identification Card must make application at the police department in the municipality in which they reside. The following procedure is designed to assist the investigating agency in the timely processing of this type of application.

**The following procedure is for officers (non State Police) who reside in one town, but work in another.**

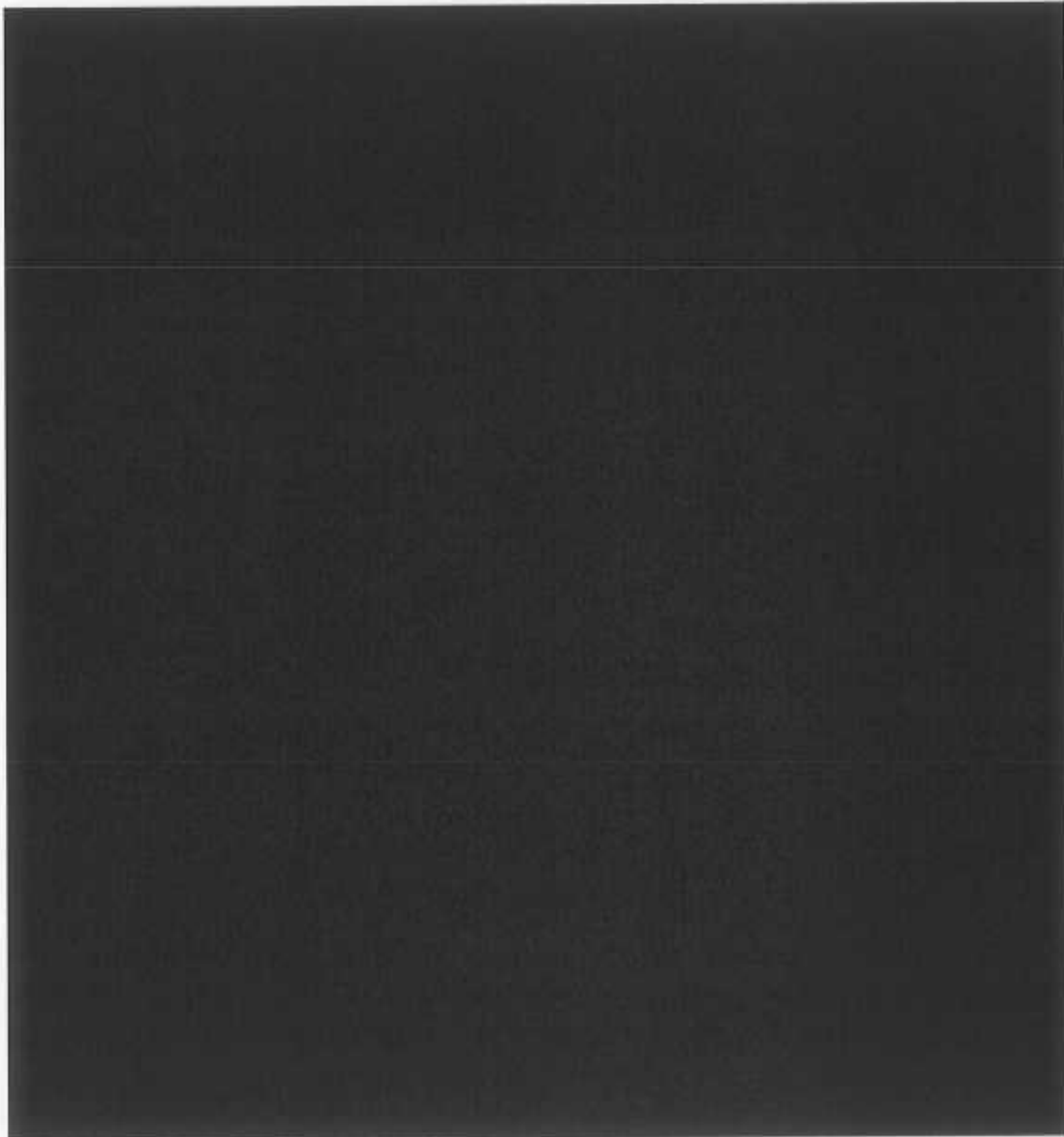
#### **Applicant:**

1. Must be at least eighteen years of age.
2. Must be a police officer (full time) with an organized full time police department.
3. Must not be subject to a court order issued pursuant to section 13 of P.L. 1991, c.261 (C.2C: 25-29) prohibiting the applicant from possessing any firearm.

#### **Application Process:**

1. The officer needs to complete the application (STS-33) in its entirety and submit the appropriate fee.
2. The officer needs to complete Part One of the 'Consent for Mental Health Records Search' (SP-66) form. The officer should sign and date this form in the presence of the investigating officer, or other enlisted (sworn) officer if the investigating officer is not present. The officer receiving the form should sign it in the space provided for "Witness" and provide the department's information on the appropriate line. State Police personnel will list their assigned station.
3. Make a photocopy of the officer's police identification and attach it to the application.
4. Ascertain if the officer has a valid SBI number. If he/she does then they are to complete and submit a "Request for Criminal History Record Information for a Non-Criminal Justice Purpose" form (SBI-212A), and submit the appropriate fee. If the officer does not have a valid SBI number, then the officer is to be fingerprinted by your department on both a state applicant fingerprint card (SBI-19) and a federal applicant fingerprint card (FD-258), and submit the appropriate fee.
5. The officer's first reference is to be his or her immediate supervisor. The second reference is to be the Chief of Police for the town they work in.

**Investigation of the Applicant:**



**Issuance of the Firearms Purchaser Identification Card:**

1. Complete the information required on the Firearms Purchaser Identification Card and accurately record the SBI number on the card. \* Past practice allowed municipal departments to record a number on the Firearms Purchaser Identification Card other than the SBI number when the applicant's fingerprints were unclassifiable by the SBI. This is not an accepted practice any longer. The applicants SBI number must appear on the Firearms Purchaser Identification Card. If the prints are unclassifiable by the SBI, contact the SBI in order to resolve the problem. If you are aware of anyone in your community who does not have his or her SBI number on the Firearms Purchaser

Identification Card, encourage him or her to update the card. Firearms Purchaser Identification Cards without valid SBI numbers on them will be voided.

2. Have the Chief of Police sign the Firearms Purchaser Identification Card. If your agency presently does not have a Chief, then the highest-ranking officer is to sign the card. Departments with a public safety director are to have the highest-ranking sworn police officer sign the card.
3. Firearms Purchaser Identification Cards issued by the Division of State Police will be processed at the Firearms Investigation Unit. They will be returned to the investigating station for delivery to the applicant.
4. Contact the applicant to pick up the card. Have the applicant place his or her right index fingerprint on the Firearms Purchaser Identification Card and sign it in the presence of a police officer.

**Denying issuance of a Firearms Purchaser Identification Card:**

1. If your background investigation revealed that the applicant is subject to any of the disabilities as set forth under NJSA 2C: 58-3c, you **must deny** the issuance of the Firearms Purchaser Identification Card.
2. Have your Chief of Police, or highest-ranking officer as the case may be indicate on the application that it is denied and the reason for the denial.
3. Notify the applicant by registered mail that their application for a Firearms Purchaser Identification Card was denied and the reason for the denial.
4. Indicate in your letter that, by statute (2C: 58-3d), he or she has thirty days to appeal the denial by writing to the Superior Court in the County in which they reside asking for a hearing on the denial.
5. Also advise them that they must notify you in writing if they appeal the denial to the court.
6. Save the return on the registered letter as proof the letter was received.



# **Police Applicants Permit to Purchase**

## Processing the Police Officer/ Applicant

### Permit to Purchase a Handgun

Police officers are encouraged to apply for their Permit to Purchase a Handgun at the department where they work, regardless of whether or not they reside in that locality. The only stipulation generally required is that the chief of police in the municipality where the officer resides agrees that the Chief in the town where the officer works may issue the permit. If the chief in the 'home' municipality does not agree to this, then the officer must apply at his or her hometown police department. The investigation procedure will be the same as outlined above for issuance of a Firearms Purchaser Identification Card.

The following procedure is for processing permits of officers that apply for their permit(s) in the town where they work.

**The following procedure is for officers (non State Police) who apply for a Permit to Purchase a Handgun at the department where they work, regardless of residency.**

#### **Applicant:**

1. Must be at least eighteen years of age.
2. Must be a police officer (full time) with an organized full time police department.
3. Must not be subject to a court order issued pursuant to section 13 of P.L. 1991, c.261 (C.2C: 25-29) prohibiting the applicant from possessing any firearm.

#### **Application Process:**

1. The officer needs to complete the application (STS-33) in its entirety and submit the appropriate fee.
2. The officer needs to complete Part One of the 'Consent for Mental Health Records Search' (SP-66) form. The officer should sign and date this form in the presence of the investigating officer, or other enlisted (sworn) officer if the investigating officer is not present. The officer receiving the form should sign it in the space provided for "Witness" and provide the departments information on the appropriate line. State Police personnel will list their assigned station.
3. Make a photocopy of the officer's police identification and attach it to the application.
4. Ascertain that the officer has a valid SBI number.
5. If the officer does not have a valid SBI number, then the officer is to be fingerprinted on both a state applicant fingerprint card (SBI-19) and a federal applicant fingerprint card (FD-258), and submit the appropriate fee.
6. The officer's first reference is to be his or her immediate supervisor. The second reference is to be the Chief of Police for the town they work in.

**Investigation of the Applicant:**



**Issuance of the Permit to Purchase a Handgun & Form of Register:**

1. Complete the information required on the Permit to Purchase a Handgun & Form of Register and accurately record the SBI number on the permit.
2. Have the Chief of Police sign the permit. If your agency presently does not have a Chief, then the highest-ranking officer is to sign the card. Departments with a public safety director are to have the highest-ranking police officer sign the card. Have this officer place his Title of Office in the space provided.
3. Insert the permit number in the space provided. (This is your departments internal tracking number for the permit)
4. Have the applicant sign the permit in your presence in the space provided.

**Delaying issuance of a Permit to Purchase a Handgun & Form of Register:**

1. If your background investigation revealed a reason to delay the issuance of the permit, then do so until authorized by the Chief of Police to issue the permit.



# State Police Applicants

## **Process for Permits and Identification Cards for Members of the Division of State Police**

Members of the Division of State Police should make all applications for firearm-related permits to the Division of State Police. They shall complete the application for a Firearms Purchaser Identification Card or Permit to Purchase a Handgun in its entirety and forward it with the appropriate fee via interoffice mail to the Firearms Investigation Unit. Members will place their badge number in the upper right hand corner of the application.

The member will list his or her immediate supervisor and station commander as references.

Members may deliver their application in person to the Firearms Investigation Unit and have it processed while they wait, if advance notice is given.



# Retired Police Officers

## Application for a Retired Law-Enforcement Officer's Permit to Carry

Applications and instructions for a Retired Officer's Permit to Carry are available at any State Police road station. Applicants can find the relevant criteria for this permit in NJSA 2C: 39-6L.

Retired officers *must make application for this special carry permit within six months of retirement or will be deemed ineligible to obtain the permit.*

This permit must be renewed yearly. Semi-annual qualifications must be submitted to the Firearms Investigation Unit to keep the permit valid. Qualifications are required to be a minimum of three months apart and are in accordance with the requirements established by the Attorney General pursuant to NJSA 2C: 39-6j.

To qualify for this permit, applicants must have retired in good standing, including a medical disability retirement, for an aggregate of five or more years prior to their retirement. Those individuals who resigned without being subject to a retirement pension are not eligible.

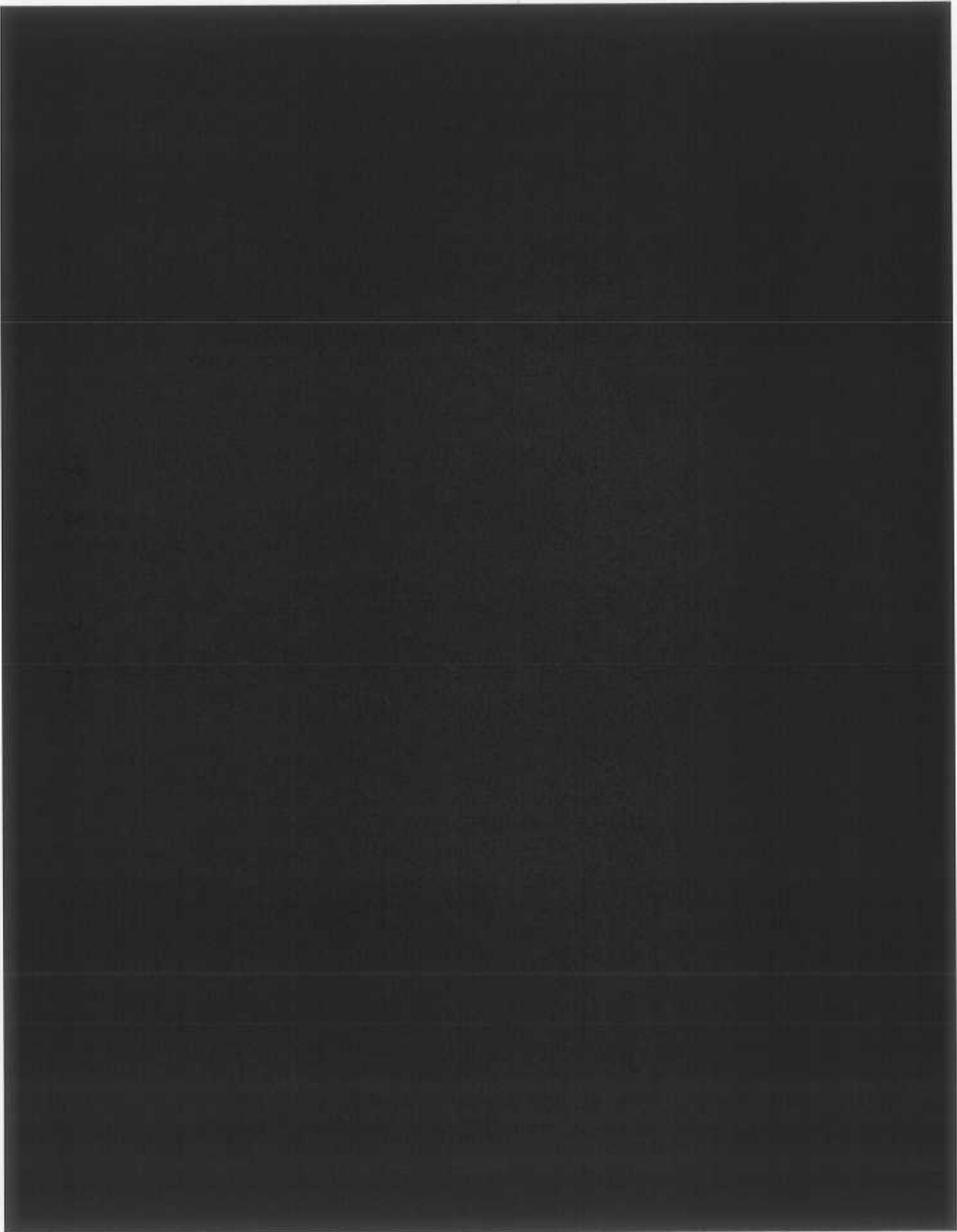
Relevant documents:

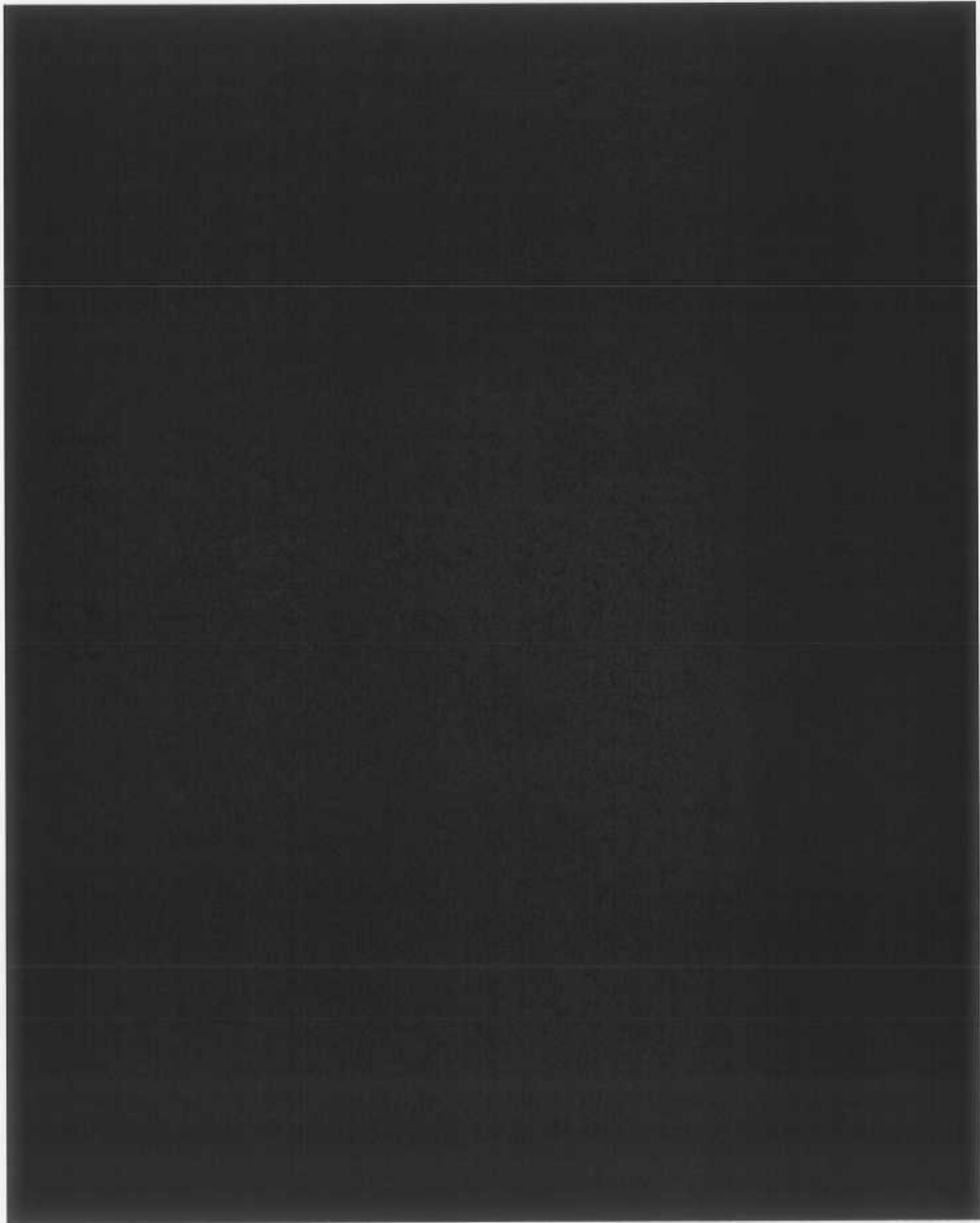
1. Instruction sheet.
2. Initial Application (SP Form 232).
3. Renewal Application (SP Form 232A).

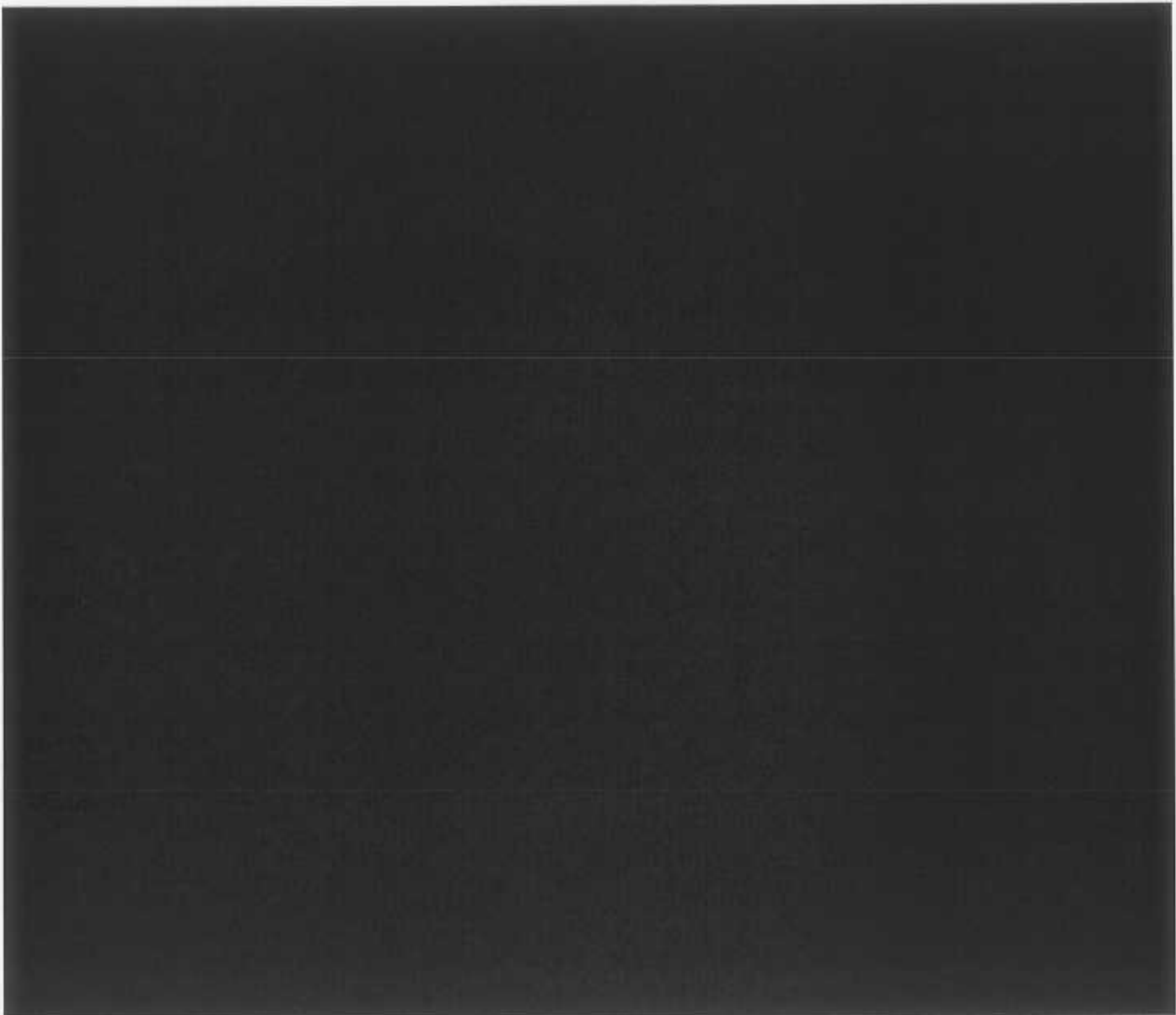


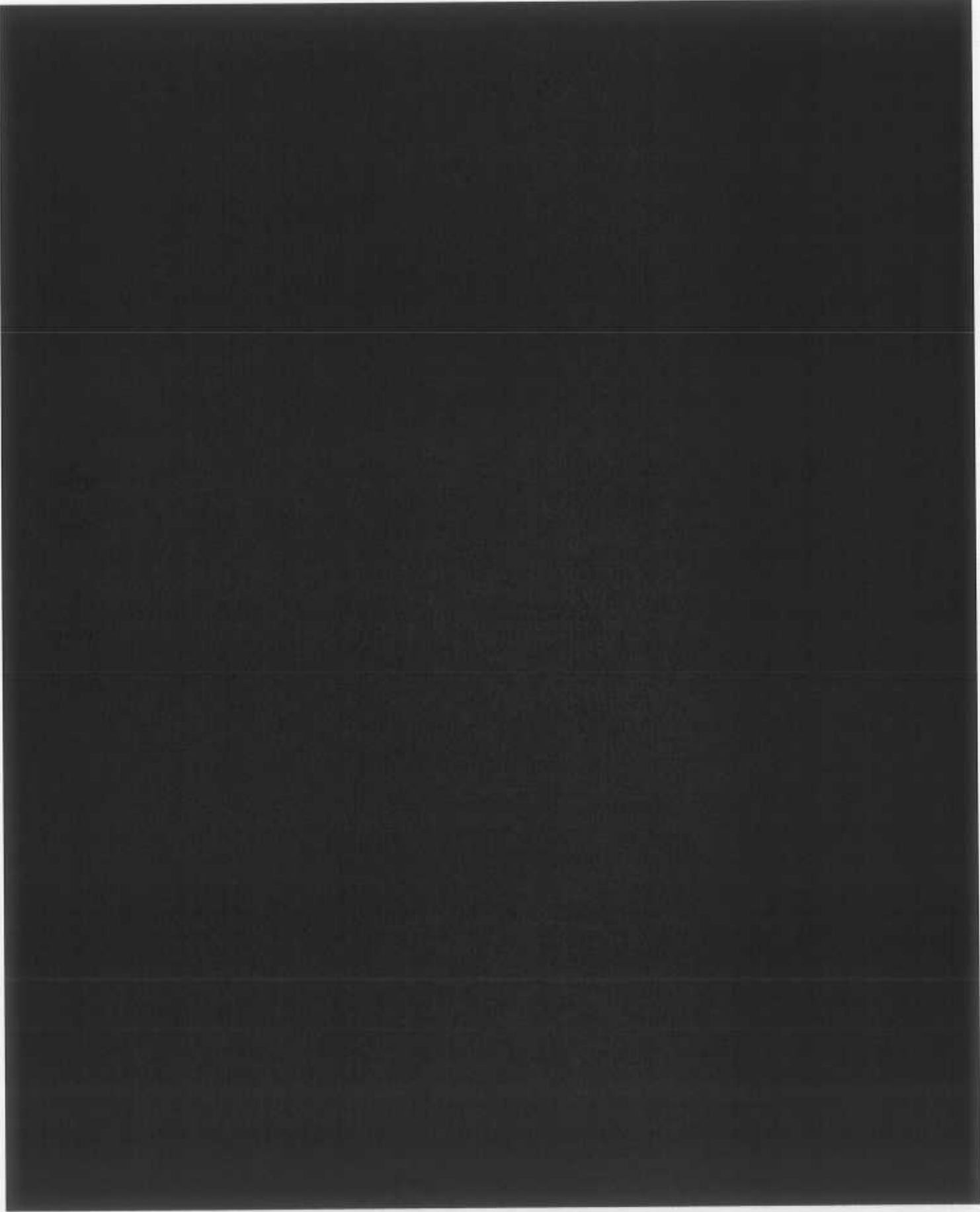
# Attachments A, B, & C

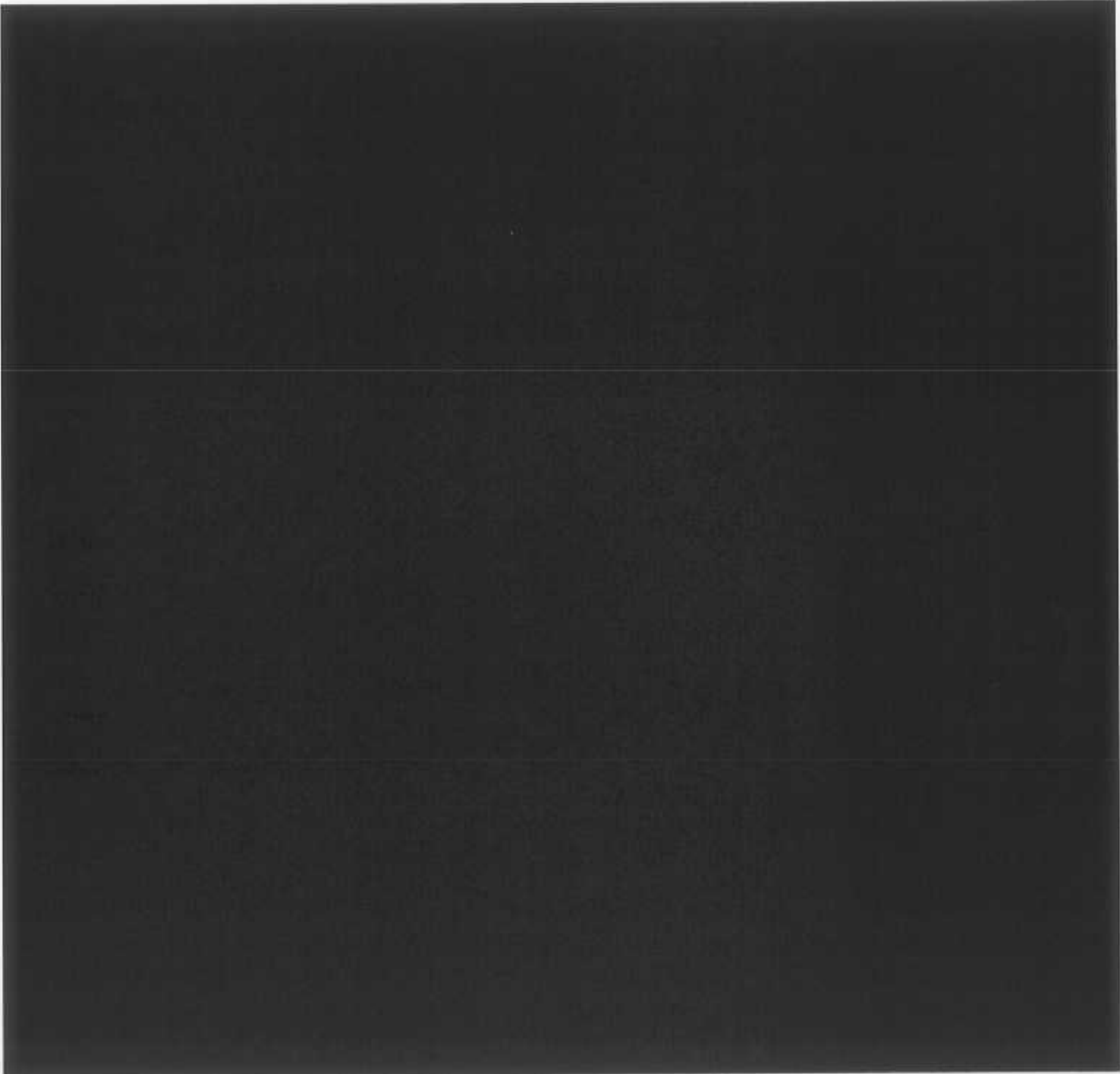


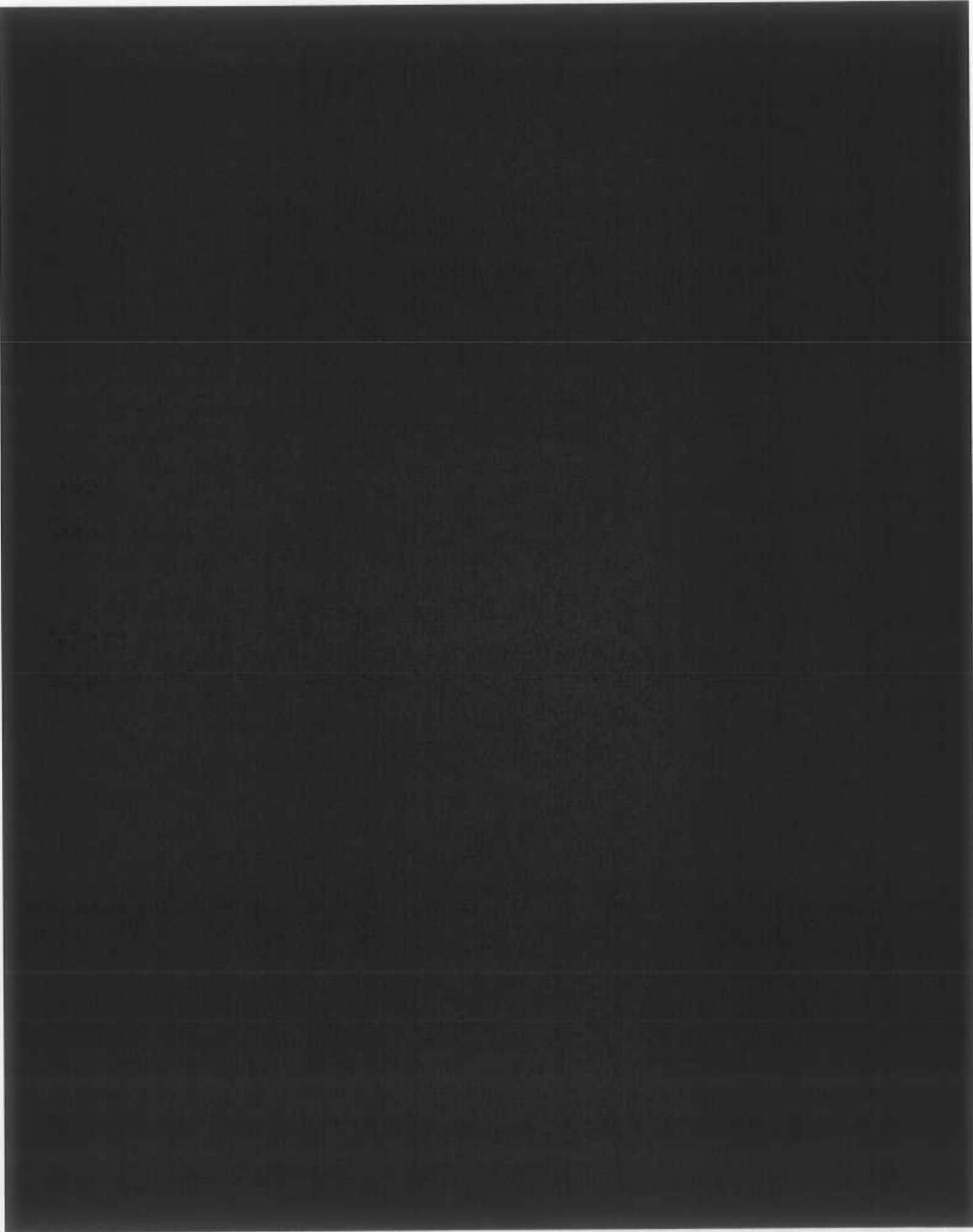


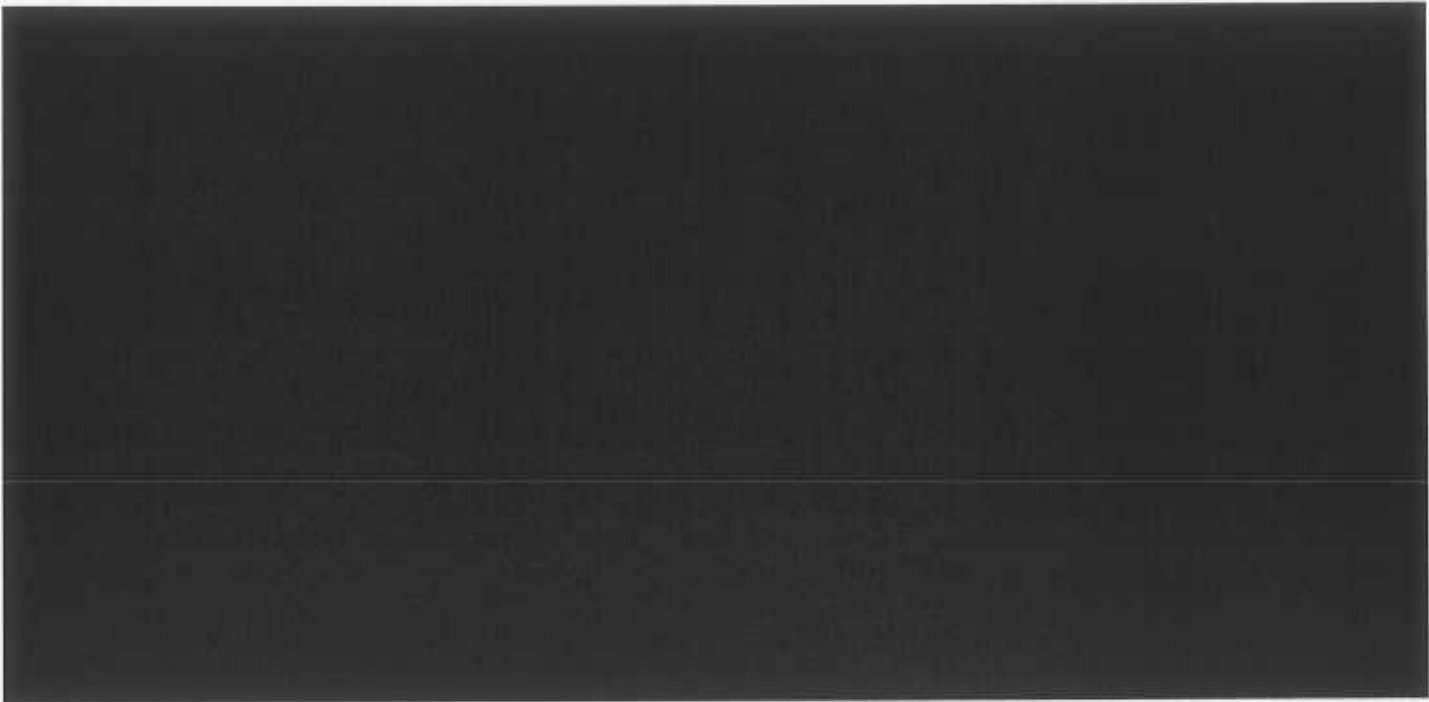














# Sample Forms



*This form is prescribed by the Superintendent for use by applicants for Firearms I.D. Cards and Handgun Purchase Permits. Any alteration to this form is expressly forbidden.*



### STATE OF NEW JERSEY

Application for Firearms Purchaser Identification Card

Application to Purchase a Handgun Amount of permits being applied for: \_\_\_\_\_

All persons wishing to obtain a Firearms Purchaser Identification Card or Permit to Purchase a Handgun are required to complete this application form. Submit in duplicate. (If internet form, make and sign two originals)

Municipality Code # \_\_\_\_\_

(1) Last Name ( If female, include maiden) First _____ Middle _____			(2) Resident Address (Number - Street - City - State - Zip) _____		
(3) Date of Birth _____ Month / Day / Year		(4) Age (Place of Birth - City - State or Country) _____		(5) U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	
(6) Social Security Number _____			(7) Sex _____ Height _____ Weight _____ Eyes _____ Race _____ Hair _____ Complexion _____		
(8) Distinguishing Physical Characteristics _____			(9) Name of Employer _____		
(10) Employer's Address (Number - Street - City - State - Zip) _____			(11) Occupation _____		
(12) Home Telephone ( ) - _____			(13) Business Telephone ( ) - _____		
(14) Driver's License Number & State _____			(15) If you possess a N.J. Firearms Purchaser ID Card, list the number _____		
(16) Have you ever been adjudged a juvenile delinquent? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, List Date(s) _____		Place(s) _____ Offense(s) _____	
(17) Have you ever been convicted of a disorderly persons offense, that has not been expunged or sealed? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, List Date(s) _____		Place(s) _____ Offense(s) _____	
(18) Have you ever been convicted of a criminal offense that has not been expunged or sealed? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, List Date(s) _____		Place(s) _____ Offense(s) _____	
(19) Have you ever had a firearms purchaser identification card, permit to purchase a handgun, or permit to carry a handgun refused or revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, By Whom? _____		When? _____ Where? _____ Why? _____	
(20) Have you ever had an Employee of Firearms Dealer License refused or revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, By Whom? _____		When? _____ Where? _____ Why? _____	
(21) Are you an Alcoholic? <input type="checkbox"/> Yes <input type="checkbox"/> No		(22) Have you ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim or permanent basis? If Yes, give the name and location of the institution or hospital and the date(s) of such confinement or commitment.			<input type="checkbox"/> Yes <input type="checkbox"/> No
(23) Are you dependent upon the use of any narcotic or other controlled dangerous substance? <input type="checkbox"/> Yes <input type="checkbox"/> No		(25) Have you ever been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an in-patient or outpatient basis for any mental or psychiatric conditions? If Yes, give the name & location of the doctor, psychiatrist, hospital or institution and the date(s) of such occurrence.			<input type="checkbox"/> Yes <input type="checkbox"/> No
(24) Are you now being treated for a drug abuse problem? <input type="checkbox"/> Yes <input type="checkbox"/> No		(26) Do you suffer from a physical defect or sickness? <input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
(27) If answer to question 26 is yes, does this make it unsafe for you to handle firearms? If not, explain. <input type="checkbox"/> Yes <input type="checkbox"/> No		(28) Are you subject to any court order issued pursuant to Domestic Violence? If yes, explain. <input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
(29) Have you ever been convicted of any domestic violence in any jurisdiction which involved the elements of (1) striking, kicking, shoving, or (2) purposely or attempting to or knowingly or recklessly causing bodily injury, or (3) negligently causing bodily injury to another with a weapon? If Yes, explain. <input type="checkbox"/> Yes <input type="checkbox"/> No					
(30) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of violence, either to overthrow the government of the United States or of this State, or to deny others of their rights under the Constitution of either the United States or the State of New Jersey? If yes, list name and address of organization(s) here: <input type="checkbox"/> Yes <input type="checkbox"/> No					
(31) Names & Addresses of two reputable persons who are presently acquainted with the applicant, other than relatives:					
Name		Address		Telephone Number	
A. _____					
B. _____					

**APPLICANT: DO NOT WRITE BELOW THIS SPACE**

A non-refundable fee of \$5.00 for a Firearms Purchaser Identification Card or \$2.00 for each Permit to Purchase a Handgun, payable to either the Superintendent of State Police or the Chief of Police in the municipality in which you reside, must accompany this application.

I hereby certify that the answers given on this application are complete, true and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to punishment.

<b>APPROVED</b>	<b>IDENTIFICATION CARD/PERMIT NUMBER(S)</b>
<input type="checkbox"/>	
<b>DISAPPROVED</b>	<b>Reason for Disapproval</b>
<input type="checkbox"/>	<input type="checkbox"/> A. CRIMINAL RECORD
<input type="checkbox"/>	<input type="checkbox"/> B. PUBLIC HEALTH SAFETY AND WELFARE
<input type="checkbox"/>	<input type="checkbox"/> C. MEDICAL, MENTAL OR ALCOHOLIC BACKGROUND
<input type="checkbox"/>	<input type="checkbox"/> D. NARCOTICS/ DANGEROUS DRUG OFFENSE
<input type="checkbox"/>	<input type="checkbox"/> E. FALSIFICATION OF APPLICATION
<input type="checkbox"/>	<input type="checkbox"/> F. DOMESTIC VIOLENCE
<input type="checkbox"/>	<input type="checkbox"/> G. OTHER (SPECIFY) _____
<b>GRANTED ON APPEAL</b>	
<input type="checkbox"/>	

(27) \_\_\_\_\_  
Signature of Applicant \_\_\_\_\_ Date of Application \_\_\_\_\_  
(The disclosure of my social security number is voluntary. Without this number, the processing of my application may be delayed. This number is considered confidential.)

Falsification of this form is a crime of the third degree as provided in NJS 2C:39-10c.

**APPLICANT: DO NOT WRITE BELOW THIS SPACE**

This \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

**PLEASE USE INK AND PRESS HARD, YOU ARE MAKING 4 COPIES.**

State of New Jersey  
 PERM. NO. 722269

**PERMIT TO PURCHASE A HANDGUN & FORM OF REGISTER**

AS PROVIDED BY TITLE 2C, CHAPTER 58, NEW JERSEY STATUTES — THIS PERMIT IS VALID FOR NINETY DAYS FROM DATE OF ISSUE UNLESS RENEWED PURSUANT TO 2C:58-3F.

The Chief of Police of the Municipality where the applicant resides or the Superintendent of State Police in all other cases are the only persons authorized to issue a Permit to Purchase a handgun as provided in 2C:58-3 of the New Jersey Statutes.

TO BE FILLED IN BY SELLER		Print or Type Only	
Serial Number	Calibre	<input type="checkbox"/> New	<input type="checkbox"/> Used
Make	Model	Date of Sale	

To be completed by Issuing Authority, Type or Print

Permit is hereby issued to \_\_\_\_\_ (last name) \_\_\_\_\_ (first name) \_\_\_\_\_ (middle name)

IDENTIFICATION CARD NO./SBI# \_\_\_\_\_

Address of Applicant \_\_\_\_\_ (Number and Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State)

Month	Date of Birth Day	Year	Age	Sex	Race	Height	Weight	Hair	Eyes	Social Security No.
-------	-------------------	------	-----	-----	------	--------	--------	------	------	---------------------

WITHIN 5 DAYS AFTER DATE OF TRANSACTION THIS SELLER IS REQUIRED TO PROVIDE A COPY OF THE PERMIT TO THE FOLLOWING, AS PROVIDED IN 20:58-3h NEW JERSEY STATUTES:

WHITE COPY forwarded to the Superintendent of State Police (Data Reduction Unit), BOX 7068 WEST TRENTON, N.J. 08628

YELLOW COPY forwarded to the Issuing Authority

PINK COPY returned to purchaser

BLUE COPY retained by seller

Signature of Applicant (Signed in presence of Issuing Authority)		Municipality Code #
Permit Number	Date issued	Title of Office
Signature of Issuing Authority		
Address of Issuing Authority		Zip Code

TO BE FILLED IN BY SELLER	
(Name of Individual) (A) _____ (date of birth)	Seller (Name of Store) (B) _____
Sellers Address _____	Sellers Address _____
Signature of Seller or Salesperson _____	Signature of Seller or Salesperson _____
OFFICIAL SECURITY NO. _____	Signature of Purchaser _____
(disclosure of my social security number voluntary.)	(Signed in presence of Seller)
IDENTIFICATION CARD NO./Sellers # _____	

Attention Sellers

(A) Individual sellers complete block (A)

(B) Firearms Dealers complete block (B)

Dealer's FFL# \_\_\_\_\_

S A M P L E

**State of NJ Firearms Purchaser IDENTIFICATION CARD**

This Certifies That

Initial   
Duplicate

residing at \_\_\_\_\_  
Number and Street

City \_\_\_\_\_ State \_\_\_\_\_

is hereby granted permission to purchase rifles and shotguns pursuant to provisions of N.J.S. 2C:58-3 with amendments and supplements.

Number \_\_\_\_\_ Signature of issuing authority \_\_\_\_\_

Date issued \_\_\_\_\_ Title \_\_\_\_\_ Department of Police \_\_\_\_\_

Note: This card is void upon you becoming subject to any of the disabilities set forth in Section 2C:58-3 of the New Jersey Statutes whereupon this card shall be returned to the Superintendent of State Police within five (5) days. Failure to surrender this card is a crime of the fourth degree.

Date of birth \_\_\_\_\_ Sex \_\_\_\_\_

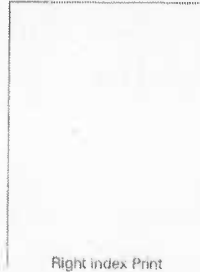
Ht. \_\_\_\_\_ Wt. \_\_\_\_\_ Eyes \_\_\_\_\_

Hair \_\_\_\_\_

Distinguishing physical Characteristics \_\_\_\_\_

Signature of applicant \_\_\_\_\_

S.P. 645 (Rev.03/04)



Right index Print



*This form is prescribed by the Superintendent for use by applicants for duplicate Firearms I.D. Cards. Any alteration to this form is expressly forbidden.*



## STATE OF NEW JERSEY

### Application for Duplicate Firearms Purchaser Identification Card

All persons wishing to obtain a duplicate Firearms Purchaser Identification Card are required to complete this application form.  
Submit in duplicate. (If internet form, make and sign two originals)

**Check Appropriate Block(s)**

- |  |   |
|--|---|
| <input type="checkbox"/> Application to replace lost or stolen Identification Card | <input type="checkbox"/> Application for change of address on Identification Card |
| <input type="checkbox"/> Application to replace mutilated Identification Card      | <input type="checkbox"/> Application for change of sex on Identification Card     |
| <input type="checkbox"/> Application for change of name on Identification Card     |   |
- List former name here and attach copy of marriage license or court order

(1) Last Name ( If female, include maiden) First		Middle	(2) Resident Address (Number - Street - City - State - Zip)		
(3) Date of Birth Month / Day / Year		(4) Age (Place of Birth - City - State or Country)		(5) U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	
(7) Sex	Height	Weight	Eyes	Race	Complexion
(5) Driver's License Number & State					(9) Home Telephone ( ) -
(10) Address Appearing on Former Card					(11) N.J. Firearms ID Card/ SBI number
(12) Have you ever been adjudged a juvenile delinquent?		<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)		Place(s) Offense(s)
(13) Have you ever been convicted of a disorderly persons offense, that has not been expunged or sealed?		<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)		Place(s) Offense(s)
(14) Have you ever been convicted of a criminal offense, that has not been expunged or sealed?		<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)		Place(s) Offense(s)
(15) Have you ever had a firearms purchaser identification card, permit to purchase a handgun, or permit to carry a handgun refused or revoked?		<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?		When? Where Why?
(16) Have you ever had an Employee of Firearms Dealer License refused or revoked?		<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?		When? Where Why?
(17) Are you an Alcoholic?		<input type="checkbox"/> Yes <input type="checkbox"/> No	(18) Have you ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim or permanent basis? If Yes, give the name and location of the institution or hospital and the date(s) of such confinement or commitment		
(19) Are you dependent upon the use of any narcotic or other controlled dangerous substance?		<input type="checkbox"/> Yes <input type="checkbox"/> No			
(20) Are you now being treated for a drug abuse problem?		<input type="checkbox"/> Yes <input type="checkbox"/> No	(21) Have you ever been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an in-patient basis for any mental or psychiatric conditions? If Yes, give the name & location of the doctor, psychiatrist, hospital or institution and the date(s) of such occurrence.		
(22) Do you suffer from a physical defect or sickness?		<input type="checkbox"/> Yes <input type="checkbox"/> No			
(23) If answer to question 22 is yes, does this make it unsafe for you to handle firearms? If not, explain.		<input type="checkbox"/> Yes <input type="checkbox"/> No	(24) Are you subject to any court order issued pursuant to Domestic Violence? If yes, explain.		<input type="checkbox"/> Yes <input type="checkbox"/> No
(25) Have you ever been convicted of any domestic violence in any jurisdiction which involved the elements of (1) striking, kicking, shoving, or (2) purposely or attempting to or knowingly or recklessly causing bodily injury, or (3) negligently causing bodily injury to another with a weapon? If Yes, explain.					<input type="checkbox"/> Yes <input type="checkbox"/> No
(26) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of violence, either to overthrow the government of the United States or of this State, or to deny others of their rights under the Constitution of either the United States or the State of New Jersey? If yes, list name and address of organization(s) here:					<input type="checkbox"/> Yes <input type="checkbox"/> No

**APPLICANT: DO NOT WRITE BELOW THIS SPACE**

A Request for a Criminal History Name Check (SBI 212A) must accompany this application along with the required fee payable to "Division of State Police SBI." Application must be made to the Chief of Police, in the municipality in which you reside or to the Superintendent in all other cases.

<b>APPROVED</b>	<b>IDENTIFICATION CARD NUMBER</b>
<input type="checkbox"/>	
<b>DISAPPROVED</b>	<b>Reason for Disapproval</b>
<input type="checkbox"/>	<input type="checkbox"/> A. CRIMINAL RECORD
<input type="checkbox"/>	<input type="checkbox"/> B. PUBLIC HEALTH SAFETY AND WELFARE
<input type="checkbox"/>	<input type="checkbox"/> C. MEDICAL, MENTAL OR ALCOHOLIC BACKGROUND
<input type="checkbox"/>	<input type="checkbox"/> D. NARCOTICS/ DANGEROUS DRUG OFFENSE
<input type="checkbox"/>	<input type="checkbox"/> E. FALSIFICATION OF APPLICATION
<input type="checkbox"/>	<input type="checkbox"/> F. DOMESTIC VIOLENCE
<input type="checkbox"/>	<input type="checkbox"/> G. OTHER (SPECIFY) _____
<b>GRANTED ON APPEAL</b>	
<input type="checkbox"/>	

I hereby certify that the answers given on this application are complete, true and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to punishment.

(27) \_\_\_\_\_  
Signature of Applicant Date of Application  
(The disclosure of my social security number is voluntary. Without this number, the processing of my application may be delayed. This number is considered confidential.)

Falsification of this form is a crime of the third degree as provided in NJS 2C:39-10c.

**APPLICANT: DO NOT WRITE BELOW THIS SPACE**

This \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_